

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**June 4, 2024**

**CALL TO ORDER:**

President M. Nguyen called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Street, Westminster, California on Tuesday, June 4, 2024 at 5:32 P.M.

**BOARD MEMBERS PRESENT:**

Mark Nguyen  
Tyler Diep  
Chi Charlie Nguyen  
Andrew Nguyen  
Sergio Contreras

**STAFF MEMBERS PRESENT:**

Robert Housley, General Manager  
Ashley Davies, Director of Servs. & Program Development  
Milo Ebrahimi, District Engineer, P.E  
Cynthia Olsder, Executive/Board Secretary

**OTHERS PRESENT:**

David DeBerry, Assistant General Counsel Woodruff & Smart

**PLEDGE OF ALLEGIANCE AND INVOCATION:**

Director C. Nguyen led the Pledge of Allegiance. Director S. Contreras gave the Invocation.

**PUBLIC COMMENTS:**

None.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON MAY 21, 2024**

A motion was made by Director T. Diep, seconded by Director A. Nguyen, to approve the minutes of the regular meeting on May 21, 2024. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, S. Contreras

NAYS:

ABSTAIN:

ABSENT:

**REPORTS:**

**Report of President**

None.

**Report of the General Manager**

GM R. Housley provided an update on events occurring at the District. He gave an update on the search for the Director of Finance/HR position as well as details about the CSDA Legislative Days conference.

**Report of the Director of Services & Program Development**

Director of Services & Program Development A. Davies reported on the OC San 70th Anniversary Open House, the SB 1383 funding, and the Clean-up event held at Bolsa Chica Park.

**Report of Westminster Public Works Open House on May 18, 2024**

Director C. Nguyen and Director A. Nguyen attended the event and reported that it was another good opportunity to collaborate with the City of Westminster and to promote the District.

**Report of District Employee Luncheon on May 22, 2024**

All the Directors attended the luncheon and agreed that it is a great way to interact with employees and give awards and certifications, which are necessary for boosting office morale.

**Report of OC San District Board of Directors Meeting & Ribbon Cutting on May 22, 2024**

Director A. Nguyen reported that OC San has an open nomination for Chairperson and Vice Chairperson of the Board of the Directors. Election to be held in June unless only one candidate is nominated.

**CONSENT CALENDAR:**

- A. Receive and File the Register of Demands in the Amount of \$597,367.48
- B. Approve Fiscal Year 2023-2024 Budget Adjustments No.2

A motion was made by Director C. Nguyen, seconded by Director S. Contreras, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, S. Contreras

NAYS:

ABSTAIN:

ABSENT:

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- A. A **RESOLUTION NO. 2024-11** OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2024-2025 FOR THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to adopt Resolution No. 2024-11 as presented at the meeting. The motion was approved by the following 5-0 roll call vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, S. Contreras  
 NAYS:  
 ABSTAIN:  
 ABSENT:

- B. A RESOLUTION NO. 2024-12 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY AUTHORIZING AND MAKING FINDINGS FOR CONTINUED EMERGENCY ACTION FOR THE REPAIR, REPLACEMENT, AND LINING OF DAMAGED SEWER LINES, REMOVAL AND REPLACEMENT OF A MANHOLE, AND RELATED STREET REPAIRS IN WEBBER PLACE BETWEEN MANHOLE 2006 AND MANHOLE 2005 AND IN PEMBROOK LANE BETWEEN MANHOLE 2006 AND MANHOLE 2019**

A staff report and recommendations were provided to and considered by the Board. A motion was made by President M. Nguyen, seconded by Director A. Nguyen, to adopt Resolution No. 2024-12 as presented at the meeting. The motion was approved by the following 5-0 roll call vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, S. Contreras  
 NAYS:  
 ABSTAIN:  
 ABSENT:

- C. Consider Approval of Amendment No. 3 to the Existing Professional Services Agreement with AKM Consulting Engineering for the Sewer System Master Plan Project (SSMP) to Include Conducting an Audit of the District’s Sewer System Master Plan at an Additional Cost Not to Exceed \$53,996 and Authorize the General Manager to Enter into and Execute the Amendment**

A staff report and recommendations were provided to and considered by the Board. A motion was made by President M. Nguyen, seconded by Director A. Nguyen, to approve Amendment No. 3 to the existing professional services agreement with AKM Consulting Engineering for the Sewer System Master Plan Project (SSMP) to include conducting an audit of the District’s Sewer System Master Plan at an additional cost not to exceed \$53,996 and authorize the General Manager to enter into and execute the amendment. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, C. Nguyen, T. Diep, S. Contreras  
 NAYS:  
 ABSTAIN:  
 ABSENT:

**INFORMATIONAL ITEMS:**

None.

**BOARD CONCERNS AND COMMENTS:**

The Board thanked Staff.

**GM/STAFF CONCERNS AND COMMENT:**

GM R. Housley thanked the Board for their support.

**GENERAL COUNSEL CONCERNS AND COMMENTS:**

None.

**CLOSED SESSION:**

None.

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

**ADJOURNMENT:**

President M. Nguyen adjourned the meeting at 5:52 P.M. to the next Board Meeting to be held at the District on Tuesday, June 18, 2024, at 5:30 P.M.

  
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Andrew Nguyen, Secretary