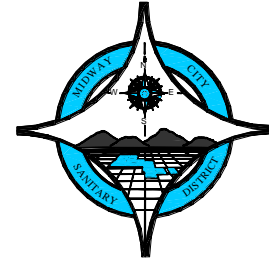


Job Title: Utility Worker/Building Facilities

Location: Midway City Sanitary District

Reports to: Director of Operations/Safety or Management staff



Salary Range:

UTILITY PERSON (without a class B License)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	1,702.40	1,767.20	1,828.80	1,896.80	1,968.80	2,039.20	2,154.40	2,204.80
MONTHLY	3,688.53	3,828.93	3,962.40	4,109.73	4,265.73	4,418.27	4,667.87	4,777.07
ANNUAL	44,262.40	45,947.20	47,548.80	49,316.80	51,188.80	53,019.20	56,014.40	57,324.80
BASE PAY RATE PER HOUR	\$21.28	\$22.09	\$22.86	\$23.71	\$24.61	\$25.49	\$26.93	\$27.56

Position Summary: The Utility Worker/Building Facilities is a versatile role responsible for a variety of tasks related to janitorial work, landscaping, painting & repairs, building maintenance, and other general facility upkeep duties. This position plays a crucial role in maintaining the cleanliness, functionality, and appearance of the facilities within the Midway City Sanitary District. The ideal candidate will have a basic mechanical background and be comfortable working in a dynamic environment.

Key Responsibilities:

- Perform janitorial duties such as cleaning restrooms, offices, and common areas.
- Maintain landscaping including mowing lawns, trimming hedges, and watering plants.
- Conduct painting and minor repairs to buildings and structures as needed.
- Perform general building maintenance tasks such as changing light bulbs, repairing doors, and fixing minor plumbing issues.
- Sweep the yard and ensure cleanliness of outdoor spaces.
- Assist in loading mattresses onto trailers and building containers.
- Wash and maintain good condition containers.
- Assist in off-loading new containers.
- Collect and dump scrap metals, bulky items, and cart exchanges in a class C District vehicle as assigned.
- Operate forklift equipment as a certified forklift operator or be willing to obtain certification.
- Receive approval to purchase supplies needed for work duties required.

- Assist other departments as assigned.
- Fueling the District's Class C fleet as assigned.
- Assist with Safety, Evacuation, and Emergency items as assigned.
- Pickup late-stops in S-4 tipper truck.
- May be assigned to be on-call.
- Work with District Engineer for work instructions and guidance.
- Wash and detail District vehicles.
- Adhere to safety protocols and guidelines while performing all duties.
- Other duties as assigned by the Director of Operations/Safety or Management staff.

Qualifications:

- High school diploma or equivalent.
- Proven experience in janitorial work, landscaping, painting, and building maintenance.
- Basic mechanical knowledge and skills.
- Ability to lift heavy objects and perform physically demanding tasks.
- Strong attention to detail and ability to follow instructions.
- Excellent time management and organizational skills.
- Ability to work independently and as part of a team.
- Valid driver's license with a clean driving record.

Physical Requirements:

- Ability to lift up to 50 pounds and perform tasks requiring physical strength.
- Ability to stand, walk, bend, and stoop for extended periods.
- Ability to work outdoors in various weather conditions.

Work Environment:

- This position involves working both indoors and outdoors in various weather conditions.
- May be exposed to dust, chemicals, and other hazards associated with maintenance work.