

**MIDWAY CITY SANITARY DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD AVENUE
WESTMINSTER, CA**

**Monday, May 15, 2023
5:30 P.M.**

AGENDA

OUR MISSION STATEMENT

THE BOARD OF DIRECTORS AND EMPLOYEES OF MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. APPROVAL OF THE MINUTES

- A. Approval of the Minutes of the Special Meeting on April 17, 2023
- B. Approval of the Minutes of the Regular Meeting on April 18, 2023

5. APPROVAL OF EXPENDITURES

- A. Approval of Demands in the Amount of \$1,549,295.65

6. REPORTS

The President, General Manager, Legal Counsel and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report of Engineer
- D. Report from the Senior Earth Day on April 19, 2023
- E. Report from the Franchise Committee Meeting on April 21, 2023
- F. Report from the District Luncheon on April 26, 2023
- G. Report from the OC San District Meeting on April 26, 2023
- H. Report from the District Administration Luncheon on April 27, 2023
- I. Report from the Waste Expo Conference on April 30 - May 4, 2023
- J. Report from the Building Project Ad Hoc Committee Meeting on May 9, 2023
- K. Report from the Outreach Committee Meeting on May 10, 2023
- L. Report from the CSDA Roundtable with Assemblyman Tri Ta on May 11, 2023
- M. Report from the Franchise Committee Meeting on May 12, 2023

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Approve and File the Treasurer's Investment Report for April 2023
- B. Approve the Engineer Report for April 2023
- C. Approve the April 21, 2023, Franchise Committee Report
- D. Approve the Outreach Committee Recommendations
- E. Approve Attendance to the OC Realtors Local Government Relations City Manager Panel Event on May 16, 2023, for Board Members and Staff Who Wish to Attend
- F. Approve Fiscal Year 2022-2023 Budget Adjustments No. 3

8. OLD BUSINESS:

None

9. NEW BUSINESS

A. A RESOLUTION NO. 2023-11 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2023-2024 FOR THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE **(Roll Call Vote)**

B. Consideration of Approval of Woodcliff Corporation’s Change Order Request (COR 8.1) to Addition and Remodel Improvements of the Midway City Sanitary District Office, Project No. 202041, in the Amount of \$667,377.34, for Addition of the Construction and Installation of a Solar Carport with Five (5) Charging Stations

10. INFORMATIONAL ITEMS

None

11. BOARD CONCERNS/COMMENTS

12. GM/STAFF CONCERNS/COMMENTS

13. LEGAL COUNSEL CONCERNS/COMMENTS

14. CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects the minutes will reflect all required disclosures of information

A. CONFERENCE WITH LABOR WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representatives: Interim General Manager Robert Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

15. ADJOURNMENT TO TUESDAY, JUNE 6, 2023

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

April 17, 2023

CALL TO ORDER

President T. Diep called the special meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Monday, April 17, 2023, at 5:32 PM.

BOARD MEMBERS PRESENT:

Tyler Diep
Andrew Nguyen
Chi Charlie Nguyen
Sergio Contreras
Mark Nguyen

STAFF PRESENT:

Robert Housley, General Manager
Cynthia Olsder, Executive/Board Secretary
Milo Ebrahimi, District Engineer

OTHERS PRESENT:

James Eggart, Legal Counsel
Wendy Davis, Davis Farr LLP

PLEDGE AND INVOCATION

President T. Diep led the Pledge of Allegiance. Director M. Nguyen gave the Invocation.

PUBLIC COMMENTS

None

NEW BUSINESS

A. Budget Workshop – Overview of the Fiscal Year 2023-2024 Operating Budget, Capital Improvement Projects, Net Position, and Reserves

GM R. Housley began the presentation with an overview of the Midway City Sanitary District. He stated that the District provides services to more than 2,000 businesses and over 100,000 residents in Westminster and Midway City, and he provided a demographic breakdown of the District's residents. The District has over 19,804 residential solid waste customers using a 3-cart system (trash, recyclables, organics), over 34,957 sewer connections, over 170 miles of sewer pipes, and 4 lift stations. The District is the only agency in Orange County that has its own residential solid waste fleet, and all of the solid waste and sewer vector trucks run exclusively on renewable CNG fuel. The bulky program had 7124 items collected from 5519 stops made last year. The District issued 185 sewer building permits in 2022 and 150 permits had been issued so far this year. The District typically receives 100 calls per day, or 26,000 calls annually.

GM R. Housley stated that revenue is expected to increase by 3.1% and consists of service fees, property tax fees, interest and investment fees, as well as other unspecified sources. Fees for sewer and residential solid waste services will both increase by 3%. Expenses are expected to increase by 2.1%, with the majority coming from solid waste, administration, and sewer.

GM R. Housley went over the District's organizational goals, key priorities and concerns for the budget for the fiscal year 2023-2024. He also covered the reserves and net position before concluding by noting that the District's finances are in good shape, there is no debt, and our service rates are still the lowest in comparison to the surrounding area. A survey of rates charged by other jurisdictions in Orange County was provided to the Board.

GM R. Housley briefly discussed the budget for the sewer master plan, noting that it will probably cost more than what has previously been spent. GM R. Housley and District Engineer M. Ebrahimi also responded to Board questions and provided information regarding the status of the District's sewer infrastructure and a capital improvement program for infrastructure improvements. It was noted that the District does not currently charge a separate fee to fund capital improvements to the sewer system. Legal Counsel, J. Eggart stated that the need to adopt such fees frequently coincides with the adoption of a capital improvement program.

GM R. Housley also discussed the costs and challenges associated with enforcement of District regulations and provided details regarding an illegal sewer connection as an example. Legal Counsel, J. Eggart provided additional information to the Board on enforcement limitations and options.

No action was taken.

BOARD CONCERNS/COMMENTS

Director C. Nguyen questioned the trash rate survey for the city of Irvine and Los Alamitos.

GM R. Housley said he would confirm the numbers at the following meeting.

GM/STAFF CONCERNS/COMMENT

None

GENERAL COUNSEL CONCERNS/COMMENTS

None

CLOSED EXECUTIVE SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

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None

ADJOURNMENT

President T. Diep adjourned the meeting at 6:31 PM to the next Board meeting to be held at the District on Tuesday, April 18, 2023, at 5:30 PM

Andrew Nguyen, Secretary

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

April 18, 2023

CALL TO ORDER

President T. Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, April 18, 2023 at 5:37 PM.

BOARD MEMBERS PRESENT:

Tyler Diep
Andrew Nguyen
Chi Charlie Nguyen
Sergio Contreras
Mark Nguyen

STAFF PRESENT:

Robert Housley, General Manager
Cynthia Olsder, Executive/Board Secretary
Milo Ebrahimi, District Engineer

OTHERS PRESENT:

James Eggart, Legal Counsel

PLEDGE AND INVOCATION

Director M. Nguyen led the Pledge of Allegiance. Director S. Contreras gave the Invocation.

PUBLIC COMMENTS

Ms. Farnaz Rahimi addressed the Board regarding Mike Parker and Yousef Alinaghian from CRC Cloud, the company that provides IT support for the District.

A motion was made by Director C. Nguyen, seconded by Director S. Contreras, to grant Ms. Rahimi an extra two minutes to complete her comment. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep

NAYS:

ABSTAIN:

ABSENT:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 4, 2023

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the minutes of the Regular Meeting of April 4, 2023. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep

NAYS:

ABSTAIN:

ABSENT:

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$500,061.28

#	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	14510	3/30	685.55	Advanced Office	Toner for Ricoh copier
2	14511	3/30	67,604.67	AKM Consulting Engineers, Inc.	SSMP consultant 01/30-02/24/23
3	14512	3/30	640.00	Ayala's Car Wash	Washing and cleaning of district's fleet
4	14513	3/30	4,005.08	Bodyworks Equip. Inc.	Heil and lift parts for solid waste trucks
5	14514	3/30	174,475.04	CR Transfer, Inc.	Tonnage fees Feb-2023
6	14515	3/30	2,110.20	Cummins Pacific LLC	Engine spark plugs and seals for solid waste trucks
7	14516	3/30	1,035.12	Daniels Tire Service	Restock tires for solid waste
8	14517	3/30	626.97	Frontier Communications	District office phones & lift stations
9	14518	3/30	399.64	Motion and Flow Control Products, Inc.	Hydraulic hoses for solid waste trucks
10	14519	3/30	359.10	Paychex	Time & attendance Mar-2023
11	14520	3/30	33.90	Pre-Paid Legal Services, Inc.	Prepaid legal Mar-2023
12	14521	3/30	1,611.47	Raycom (Mobile Relay Assoc.)	2-Way radio C2B10568 for NG-18
13	14522	3/30	3,482.87	Safety-Kleen Systems, Inc.	Transmission oil for solid waste trucks
14	14523	3/30	310.86	Snap-On Tools	Tools for shop
15	14524	3/30	28.46	SoCal Auto & Truck Parts, Inc.	Head lamp for NG-16
16	14525	3/30	9,308.37	Southern California Edison	District Offices, CNG station, and lift stations
17	14526	3/30	98.02	Spectrum Enterprise (Time Warner Cable)	Internet Services Mar-2023
18	14527	3/30	1,349.84	Standard Insurance Company Life	Life Insurance & AD&D premiums
19	14528	3/30	278.54	UniFirst Corporation	Employee uniform & laundry services
20	14529	3/30	25.52	Union Bank (NC)	Wiper blades for solid waste truck
21	14530	3/31	40,221.73	Ken Grody Ford	2023 Ford Ranger crewcab XLT pickup truck
22	14531	4/6	930.38	Advanced Office	Ricoh copier service 04/04/2023
23	14532	4/6	510.00	Ayala's Car Wash	Washing and cleaning of district's fleet
24	14533	4/6	1,532.06	Betts Truck Parts & Service	Walking beam part rear suspension NG-4
25	14534	4/6	1,419.68	Bodyworks Equip. Inc.	Hydraulic hose tray kits for solid waste truck
26	14535	4/6	255.92	Cameron Welding Supply	Welding supplies for shop
27	14536	4/6	37.41	City of Westminster-Water Billing	Hammon and Westminster lift station water
28	14537	4/6	2,205.03	Clean Energy	CNG Station site service (2)
29	14538	4/6	1,370.00	CRC Cloud	Monthly support and reconfigure computer for Engineer
30	14539	4/6	4,762.57	Daniels Tire Service	Restock tires for solid waste
31	14540	4/6	601.00	Hillco Fastener Warehouse Inc.	Restock lock nuts and bolts for solid waste
32	14541	4/6	170.00	MemorialCare Medical Foundation	DMV physicals and random drug testing - all departments
33	14542	4/6	1,255.00	Odyssey Power Corporation	Generator maintenance (3)
34	14543	4/6	145.46	PSI	Replace leaking hand gun for wash rack
35	14544	4/6	11,087.00	Rengel + Company Architects, Inc	Building project management Mar-2023
36	14545	4/6	1,080.24	Samsara Inc.	License & GPS/Camera System for NG-18
37	14546	4/6	274.81	Snap-On Tools	Tools for shop use
38	14547	4/6	10,802.15	SoCalGas	Natural Gas for offices, shop, and wash rack
39	14548	4/6	904.29	Staples Business Credit	Restock office supplies for Mar-2023
40	14549	4/6	300.00	Streamline	Website monthly member fee
41	14550	4/6	22,317.39	TEC Of California, Inc.	Restock parts, supplies, fleet repairs and maintenance
42	14551	4/6	17,180.00	Tesco Controls, Inc.	SCADA upgrade
43	14552	4/6	24.00	Underground Service Alert	Underground dig alerts Mar-2023
44	14553	4/6	277.74	UniFirst Corporation	Employee uniform & laundry services
45			\$ 388,133.08	CHECKS SUBTOTAL	
46					
47				PAYROLL:	MEMO
48	ACH	4/5	\$ 81,365.56	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
49	ACH	4/7	\$ 7,939.13	Paychex	Board of Directors Payroll - Checks, Taxes, & Direct Deposits
50	ACH	4/10	\$ 846.00	Nationwide Retirement Solutions	457 Deferred Compensation (Board of Directors)
51	ACH	4/10	\$ 5,605.23	Nationwide Retirement Solutions	457 Deferred Compensation (Employees)
52			\$ 95,755.92	ACH TRANSFERS SUBTOTAL	
53					

53					
54				ACH PAYMENTS:	MEMO
55	ACH	3/24	\$ 72.00	WEX Health	HRA Monthly Fee for Feb-23
56	ACH	4/5	\$ 16,100.28	CalPERS	Retirement Contributions for 03/20 - 04/02/23
57			\$ 16,172.28	ACH TRANSFERS SUBTOTAL	
58					
59			\$ 500,061.28	TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)	
60					
61				BANK TRANSFERS:	
62	UB	3/31	\$ 100,000.00	Transfer Funds from UB Money Market to UB Checking	
63	UB	4/5	\$ 200,000.00	Transfer Funds from LAIF to UB Checking	
64			\$ 200,000.00	BANK TRANSFERS	

A motion was made by Director S. Contreras, seconded by Director C. Nguyen, to approve the expenditures in the amount of \$500,061.28. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen, T. Diep
 NAYS:
 ABSTAIN:
 ABSENT:

REPORTS

Report of President:

None

Report of General Manager

GM R. Housley reported that an employee, Robert Rojas, will be acknowledged at the district luncheon for his great customer service. He also added that the field trip to the CR&R Anaerobic Digestion Plant will be pushed out to May and that the request to change the domain name has been submitted and is presently undergoing a 20-day reviewing process.

GM R. Housley provided an update on the recruitment for the position of Director of Finance and Human Resources and the Building Construction Project, and he reported that a written engineer report will be included in the board packet starting in May. Additionally, he gave an update on the trash rate survey that was presented during the Public Budget Workshop/Study Sessions.

GM R. Housley provided an update on the sewer system master plan, noting that it has been nearly ten years since the last update. This item will be presented and included in the budget at the next Public Budget Workshop/Study Sessions.

Report from the Outreach Committee Meeting on April 5, 2023

Director C. Nguyen and Director A. Nguyen met with Staff to go over the radio schedule for May, talk about giveaway goods for promotions, and discuss the ordering of compost for the compost event.

Report from Clean-up Event Meeting at Bowling Green Park on April 8, 2023

Director A. Nguyen reported that the event was a huge success. The containers were all filled up by 10 am. The Board recommended that the District should consider adding more containers at this location in the future.

Director C. Nguyen thanked Julia Book, a former employee, for continuing to assist at these events and thanked the staff who brought their families along.

Report from the Building Project Ad Hoc Committee Meeting on April 11, 2023

Director S. Contreras deferred to GM R. Housley to provide the update.

GM R. Housley reported that he attended a meeting with Rengel+CO Architects, to go over the layout of the furniture for the new building. He also added that there will be a change order for the Solar Project.

CONSENT CALENDAR

- A. Approve the 3rd Quarter Fiscal Year 2022-2023 Financial Reports and Budget Review
- B. Approve and File the Treasurer's Investment Report for March 2023

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

OLD BUSINESS

None

NEW BUSINESS

- A. RESOLUTION 2023-10

A RESOLUTION No. 2023-10 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY CALIFORNIA, DECLARING THAT VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES FOR THE PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES **(Roll Call Vote)**

A staff report and recommendations were provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director S. Contreras, to adopt of Resolution No. 2023-10, declaring that volunteers shall be deemed to be employees for the purpose of providing workers' compensation coverage while providing their services. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

B. Consider Approval of the Outreach Committee Recommendations

A staff report and recommendation were provided and considered by the Board. A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the Outreach Committee Recommendations. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

C. Consider Partnering with Orange County Waste and Recycling (OCWR) for a Midway City Sanitary District Compost Giveaway Event

A staff report and recommendation were provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director S. Contreras, to approve partnering with OCWR for a Midway City Sanitary District compost giveaway event, and to direct staff to look into potential locations and dates for two Compost Events in June. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

INFORMATIONAL ITEMS

A. OC San Letter Announcing New General Manager

B. Earth Day 2023 Flyer

C. Support of Proposal to Maintain \$345 Million from FY 21-22 and FY 22-23 for SB 1383 Implementation Grants and the Organic Waste Infrastructure Program

Received and Filed

BOARD CONCERNS/COMMENTS

All the Directors thanked staff for their hard work.

GM/STAFF CONCERNS/COMMENT

GM R. Housley reminded the Board that the District will participate in the Westminster City's Senior Earth Day event on April 19, 2023, and that there won't be a Board Meeting on May 2nd, 2023 because of the WasteExpo Convention.

GENERAL COUNSEL CONCERNS/COMMENTS

None

CLOSED EXECUTIVE SESSION

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- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency Designated Representatives: Interim General Manager Robert Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

The Board did not convene into closed session.

ADJOURNMENT

President T. Diep adjourned the meeting at 6:37 PM to the next Board meeting to be held at the District on Monday, May 15, 2023, at 5:30 PM

Andrew Nguyen, Secretary

AGENDA ITEM 5A

Date: May 15, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approval of Demands in the Amount of \$1,549,295.65

BACKGROUND

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the District during the specified period. The report is designed to communicate fiscal activity based upon adopted and approved budget appropriations.

The demands on the attached register have been duly reviewed by the Treasurer.

FISCAL IMPACT

The total value of demands for this period is 1,549,295.65. This includes expenses, payroll and payroll related disbursements.

Sufficient funds are available to process all payments.

RECOMMENDATION

Staff recommends that the Board of Directors review and approve the attached Register of Demands.

**DISBURSEMENTS FOR
May 16, 2023**

#	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	14554	4/13	364.72	AT&T Mobility (First Net)	Cell phone service Mar-2023
2	14555	4/13	400.00	Ayala's Car Wash	Fleet wash 04/10 & 04/11
3	14556	4/13	19,356.10	Bodyworks Equip. Inc.	Heil system parts for solid waste trucks
4	14557	4/13	190.24	Clean Energy	Service for CNG Station 04/01/23
5	14558	4/13	400.00	Commerford Inspection, Inc.	Engine training for fleet maintenance
6	14559	4/13	3,150.20	Cummins Pacific LLC	Welding supplies for shop
7	14560	4/13	271.88	Dntech	Strip Magnets Tags (64)
8	14561	4/13	828.36	Merchants Building Maintenance, LLC	Janitorial Services Apr-2023
9	14562	4/13	37,312.78	Orange County Sanitation District	Permit Fees Mar-2023
10	14563	4/13	100.00	Pitney Bowes/Purchase Power	Postage for Mar-2023
11	14564	4/13	2,058.00	Rutan & Tucker, LLP	Legal Services Mar-2023
12	14565	4/13	4,201.59	SDRMA - Employee Benefits	Dental and vision benefits
13	14566	4/13	277.86	Snap-On Tools	Tools for shop use
14	14567	4/13	1,241.22	South Coast Air Quality Management Dist.	Generator emissions FY22-23
15	14568	4/13	4,729.38	Tesco Controls, Inc.	Pump station onsite repairs and improvements 03/02-14/2023
16	14569	4/13	277.76	UniFirst Corporation	Employee uniform & laundry services
17	14570	4/20	15,280.00	AKM Consulting Engineers, Inc.	SSMP consultant 02/27 - 03/31/223
18	14571	4/20	580.00	Ayala's Car Wash	Washing and cleaning of district's fleet
19	14572	4/20	2,588.28	Bodyworks Equip. Inc.	Hydraulic pump for NG-4 for solid waste trucks
20	14573	4/20	383.18	Cameron Welding Supply	Welding supplies for Shop
21	14574	4/20	84.94	City of Westminster Hydrant	Hydrant Water Service Apr-2023
22	14575	4/20	242.12	Clean Energy	Service for CNG Station 04/09/23
23	14576	4/20	213,152.18	CR Transfer, Inc.	Tonnage Fees Mar-2023
24	14577	4/20	653.45	CR&R Incorporated	Clean up event 03/11/23
25	14578	4/20	2,377.83	Daniels Tire Service	Restock tires for solid waste
26	14579	4/20	8,716.25	Davis Farr LLP	Accounting assistance Mar-2023
27	14580	4/20	205.00	Four Pals, Inc.	Backflow testing for Cedarwood and Westminster stations
28	14581	4/20	4,356.64	Hydraulic Solutions And Supplies	Stock hydraulic cylinders Heil System for solid waste trucks
29	14582	4/20	1,119.32	Motion and Flow Control Products, Inc.	Hydraulic hoses for NG-2 solid waste truck
30	14583	4/20	121.00	Orange County Treasurer-Tax Collector	WEROC emergency radio 04/01 - 06/30/23
31	14584	4/20	1,712.03	Sign Design	MCSO and Gas Hazard signs
32	14585	4/20	77.81	SoCalGas	Natural Gas for offices, shop, and wash rack
33	14586	4/20	1,349.00	Spectrum Enterprise (Time Warner Cable)	Internet Services Apr-2023
34	14587	4/20	1,738.00	SWRCB	Annual permit fees for 04/01/23 - 03/31/24
35	14588	4/20	325.00	Tesco Controls, Inc.	SCADA spare push button lights
36	14589	4/20	277.76	UniFirst Corporation	Employee uniform & laundry services
37	14590	4/20	1,500.00	Viet Link Radio	Radio outreach
38	14591	4/20	12,801.00	Woodruff, Spradlin & Smart	Legal services Mar-2023
39	14592	4/27	350.00	Alliant Insurance Services, Inc.	Volunteer AD&D insurance 04/10/23 - 04/10/24
40	14593	4/27	449.63	AT&T (Brookhurst Lift Station)	Brookhurst Apr-2023
41	14594	4/27	222.14	Cameron Welding Supply	Welding supplies for shop
42	14595	4/27	1,891.48	Clean Energy	CNG Station site inspection
43	14596	4/27	200.00	Country City Towing	Tow service NG-2 to MCSO yard
44	14597	4/27	461.34	Daniels Tire Service	Restock tires for solid waste
45	14598	4/27	8,525.00	ECIS	Fog inspections Mar-2023
46	14599	4/27	329,195.65	Flo-Systems, Inc.	Sewer Hidrostral backup pumps
47	14600	4/27	1,300.00	Kenneth J. Robbins Jr.	Engineer consulting 04/07, 04/17 and 04/26/23
48	14601	4/27	33.90	Pre-Paid Legal Services, Inc.	Prepaid legal Apr-2023
49	14602	4/27	247.65	Pro-Vision, Inc.	Camera system monitor brackets
50	14603	4/27	10,998.50	PumpMan	Q4 lift station pump system maintenance
51	14604	4/27	120.00	Safety-Kleen Systems, Inc.	Used oil disposal
52	14605	4/27	184.17	SoCal Auto & Truck Parts, Inc.	Restock brake parts cleaner
53	14606	4/27	8,916.04	Southern California Edison	District Offices, CNG station, and lift stations
54	14607	4/27	98.02	Spectrum Enterprise (Time Warner Cable)	Internet Services Apr-2023
55	14608	4/27	1,422.16	Standard Insurance Company Life	Life Insurance & AD&D premiums
56	14609	4/27	2,916.68	Tell Steel	Metal plates for solid waste trucks
57	14610	4/27	282.16	UniFirst Corporation	Employee uniform & laundry services
58	14611	4/27	485,943.53	Woodcliff Corporation - Contractor	Building project pay application #6 Mar-2023
59	14612	4/27	25,575.98	Woodcliff Corporation - Escrow Account	Building project #6 Mar-2023 - retention payment
60	14613	5/4	940.00	Advanced Thermal Products, Inc	Pipe blankets for solid waste trucks
61	14614	5/4	475.00	Alejandra Cruz	Employee luncheon 04/26/23

**DISBURSEMENTS FOR
May 16, 2023**

62	14615	5/4	280.00	Ayala's Car Wash	Fleet wash 04/25/23
63	14616	5/4	2,418.32	Bodyworks Equip. Inc.	Heil system parts trash trucks
64	14617	5/4	598.67	Frontier Communications	District office phones & lift stations
65	14618	5/4	367.11	Hydraulic Solutions And Supplies	Power steering cylinder NG-2
66	14619	5/4	1,450.00	Me Viet Nam Productions	Talk show 15 minute 04/08 - 04/16/23
67	14620	5/4	15.60	PSI	Parts for MCSD wash rack
68	14621	5/4	1,922.60	Safety-Kleen Systems, Inc.	Hydraulic fluid trash trucks
69	14622	5/4	418.05	SoCal Auto & Truck Parts, Inc.	Market lights, clamps and hub caps for solid waste trucks
70	14623	5/4	8,349.45	SoCalGas	District Offices, CNG station, and lift stations
71	14624	5/4	177.32	Staples Business Credit	Restock office supplies for Apr-2023
72	14625	5/4	300.00	Streamline	Website monthly member fee
73	14626	5/4	39.75	Underground Service Alert	Underground dig alerts Apr-2023
74			\$ 1,241,886.78	CHECKS SUBTOTAL	
75					
76				PAYROLL:	MEMO
77	ACH	4/19	\$ 82,577.40	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
78	ACH	4/19	\$ 5,774.89	Paychex	Board of Directors Payroll - Checks, Taxes, & Direct Deposits
79	ACH	5/3	\$ 82,780.88	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
80	ACH	5/5	\$ 5,868.71	Paychex	Board of Directors Payroll - Checks, Taxes, & Direct Deposits
81	ACH	5/5	\$ 7,939.13	Paychex	Board of Directors Payroll - Checks, Taxes, & Direct Deposits
82	ACH	5/5	\$ 846.00	Nationwide Retirement Solutions	457 Deferred Compensation (Board of Directors)
83			\$ 185,787.01	ACH TRANSFERS SUBTOTAL	
84					
85				ACH PAYMENTS:	MEMO
86	ACH	2/21	\$ 359.10	Paychex	Time & Attendance Feb-23
87	ACH	3/24	\$ 72.00	WEX Health	HRA Monthly Fee for Mar-23
88	ACH	4/14	1,540.63	Chevron Texaco (Wex Bank)	Gasoline and diesel fuel for Apr-23
89	ACH	4/19	\$ 16,015.24	CalPERS	Retirement Contributions for 04/03 - 04/16/23
90	ACH	4/20	\$ 366.45	Paychex	Time & Attendance Apr-23
91	ACH	4/27	\$ 69,666.90	CalPERS	Active Employee and Retiree Health Ins Premiums May-23
92	ACH	4/27	\$ 6,874.74	CalPERS	Board of Directors Health Insurance Premiums for May-23
93	ACH	4/28	\$ 10,881.58	US Bank Corporate Payment System	District credit cards
94	ACH	5/3	\$ 3.30	US Bank Corporate Payment System	District credit cards
95	ACH	5/4	\$ 15,841.92	CalPERS	Retirement Contributions for 04/17 - 04/30/23
96			\$ 121,621.86	ACH TRANSFERS SUBTOTAL	
97					
98			\$ 1,549,295.65	TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)	
99					
100				BANK TRANSFERS:	
101	UB	3/24	\$ 500,000.00	Transfer Funds from LAIF to UB Checking	
102	UB	3/29	\$ 11,087.00	Transfer Funds from LAIF to UB Checking	
103	UB	4/4	\$ 400.00	Transfer Funds from LAIF to UB Checking	
104	UB	4/13	\$ 485,943.53	Transfer Funds from LAIF to UB Checking	
105	UB	4/13	\$ 25,575.98	Transfer Funds from LAIF to UB Checking	
106	UB	4/21	\$ 200,000.00	Transfer Funds from UB Money Market to UB Checking	
107	UB	4/27	\$ 1,000,000.00	Transfer Funds from UB Money Market to UB Checking	
108	UB	5/3	\$ 100,000.00	Transfer Funds from UB Money Market to UB Checking	
109			\$ 2,323,006.51	BANK TRANSFERS	

AGENDA ITEM 7A

Date: May 15, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve and File the Treasurer's Investment Report for April 2023

BACKGROUND

Midway City Sanitary District's investment policy requires a monthly investment report, which includes all financial investments of the District and provides information on the investment type, value and yield for all investments. The report also provides the Board of Directors an update on the balances of the District's various funds.

Per the State Government Code 53600 et seq., and the Midway City Sanitary District's (District) Investment Policy, the District may invest up to a maximum percentage of the entire portfolio funds in authorized financial investments.

The following table shows a summary of the District's authorized financial investments, the yield, the book and market value of the District's funds, the percentage of the District's pooled funds that are invested in each financial investment and the maximum percentage (or dollar limit), allowable per the State Government Code and the District's investment policy.

The District's total invested cash as of April 30, 2023 is: \$56,054,320.22

	TYPE OF INVESTMENT	MATURITY DATE	YIELD	BOOK VALUE AS OF 4/30/2023	MARKET VALUE AS OF 4/30/2023	% OF PORTFOLIO	MAXIMUM PERCENTAGE OF PORTFOLIO
FDIC Insured Accounts							
Union Bank Interest Checking	Checking	Liquid	1.27%	\$ 1,024,559.36	\$ 1,024,559.36	1.83%	None
Union Bank Money Market	Money Market	Liquid	0.05%	\$ 1,378,113.19	\$ 1,378,113.19	2.46%	20%
Total FDIC Insured Accounts				\$ 2,402,672.55	\$ 2,402,672.55	4.29%	
LAIF							
CalTRUST (Medium Term Fund)	Pool/Bond Fund	Liquid	2.870%	\$ 52,189,841.44	\$ 52,189,841.44	93.11%	\$75 million
Certificate of Deposits	CD	-	-	\$ -	\$ -	0.00%	30%
U.S. Treasury Securities	US Securities	-	-	\$ -	\$ -	0.00%	None
TOTAL Investments				\$ 56,124,864.47	\$ 56,054,320.22	100.00%	

STAFF RECOMMENDATION

Approve and file the Treasurer's Investment Report.

FISCAL IMPACT

Informational report only.

MIDWAY CITY SANITARY DISTRICT
District Investment Activities
4/30/2023

	Operating Fund 1040.10	Midway City 1040.20	Buildings Equipment & Facilities 1040.30	Lift Stations & Sewer Lines 1040.40	CNG Station & Fueling Facilities 1040.50	Vehicle Replacement 1040.60	Total LAIF Account No. 7030-005	Emergency Fund CalTRUST Medium-Term #114.00
Beginning Balance, 3.31.2023	\$ 8,506,140.46	\$ 1,612,905.53	\$ 5,367,118.67	\$ 30,606,387.01	\$ 1,934,609.34	\$ 4,007,353.65	\$ 52,534,514.66	\$ 1,460,313.07
Investment Income, LAIF & CalTRUST	\$ 58,085.75	\$ 11,014.02	\$ 36,650.35	\$ 209,001.32	\$ 13,210.83	\$ 27,364.95	\$ 355,327.22	\$ 3,791.32
Market Value Capital Gain/(Loss)								\$ 1,493.16
Transfer from LAIF to Union Bank	\$ (200,000.00)						\$ (200,000.00)	
Transfer from Union Bank to LAIF								
Transfers LAIF to LAIF	\$ 1,037,153.08		\$ (582,906.51)			\$ (454,246.57)		\$ (3,791.32)
Transfer from CalTRUST to Union Bank								
Ending Balance, 4.30.2023	\$ 9,401,379.29	\$ 1,623,919.55	\$ 4,820,862.51	\$ 30,815,388.33	\$ 1,947,820.17	\$ 3,580,472.03	\$ 52,189,841.88	\$ 1,461,806.23

TOTAL LAIF, U.S. SECURITIES, CalTRUST
& INTEREST RECEIVABLE \$ 53,651,648.11
 ADD: UNION BANK \$ 1,024,559.36
 a. Checking (2740015683) \$ 1,378,113.19
 b. Savings/Money Market (2740015691)
 TOTAL DISTRICT CASH ON HAND \$ 56,054,320.66

C E R T I F I C A T I O N

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Wendy H. Davis

Prepared & Submitted by
Wendy H. Davis, Contract Accountant

5/11/2023

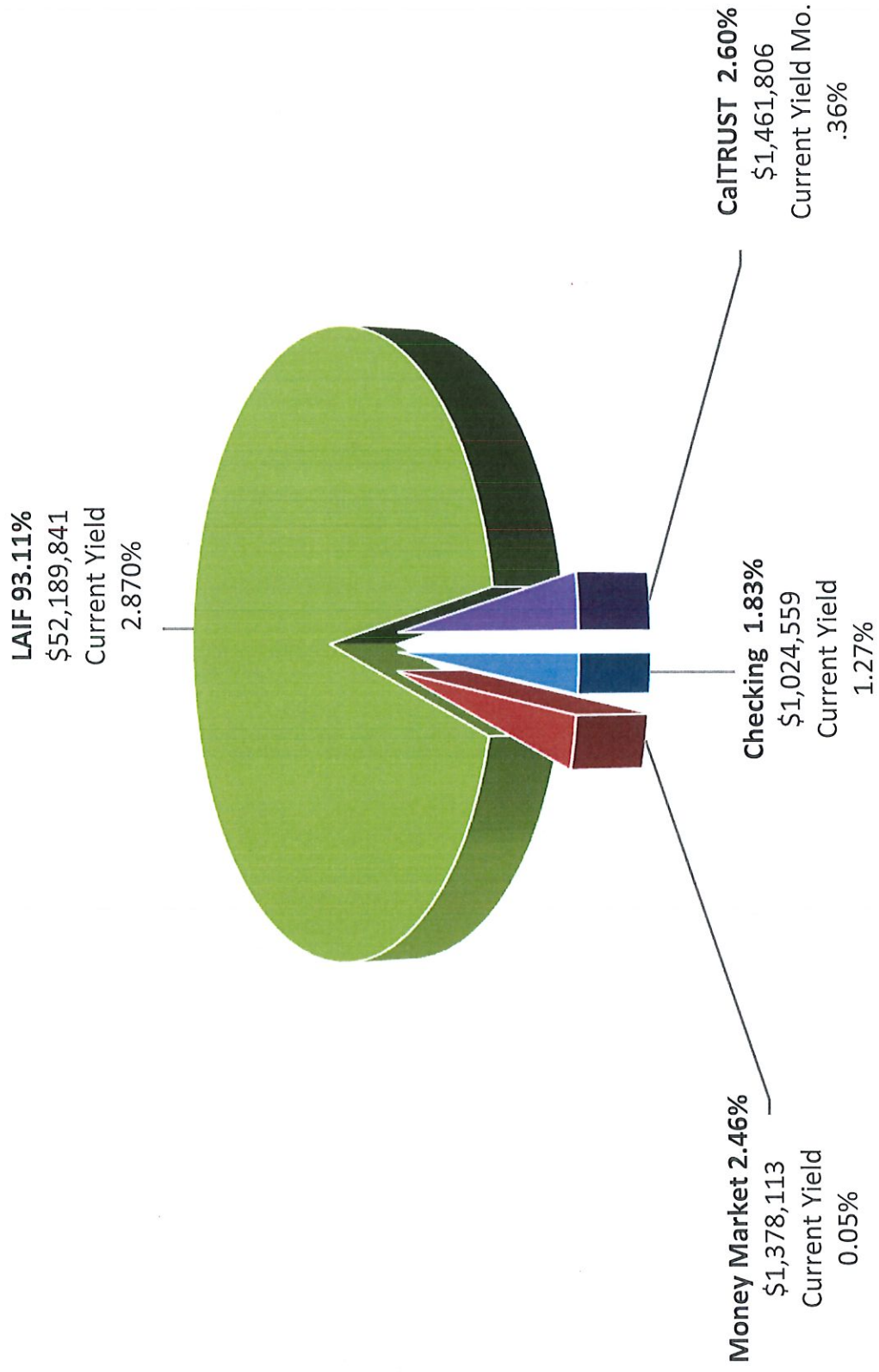
Dated

Robert Housley 05.11.23

Dated

Robert Housley, General Manager

MCSD PORTFOLIO as of 4.30.2023



California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

May 04, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

MIDWAY CITY SANITARY DISTRICT

GENERAL MANAGER
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683

[Tran Type Definitions](#)

Account Number: 70-30-005

April 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/5/2023	4/4/2023	RW	1725615	1685969	ROBERT HOUSLEY	-200,000.00
4/14/2023	4/13/2023	QRD	1727024	N/A	SYSTEM	355,327.22

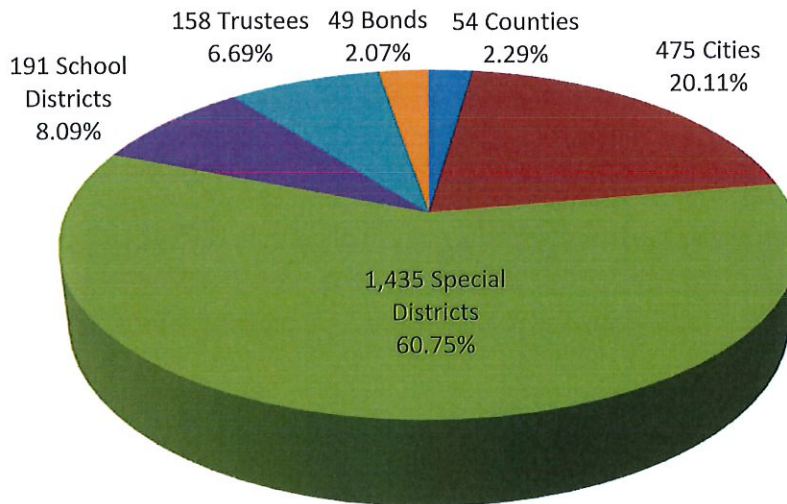
Account Summary

Total Deposit:	355,327.22	Beginning Balance:	52,034,514.66
Total Withdrawal:	-200,000.00	Ending Balance:	52,189,841.88

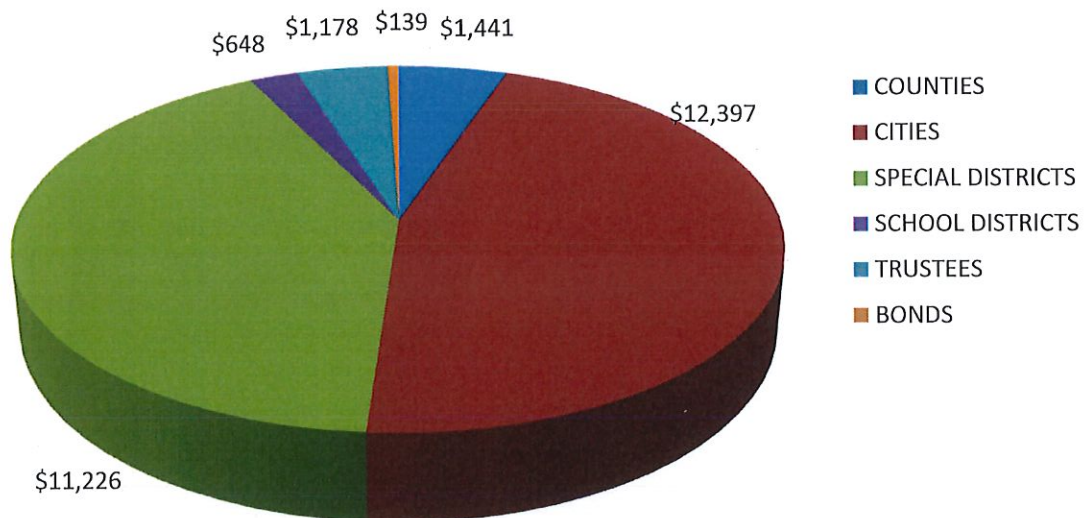
LAIF STATISTICS AS OF 4/30/23

	Balance By Type	Participation	% of Fund
54 COUNTIES	1,441,205,853.69	2.29%	5.33%
475 CITIES	12,396,807,446.86	20.11%	45.86%
1,435 SPECIAL DISTRICTS	11,225,879,264.33	60.75%	41.53%
191 SCHOOL DISTRICTS	648,455,110.19	8.09%	2.40%
158 TRUSTEES	1,177,519,464.81	6.69%	4.36%
49 BONDS	139,300,345.26	2.07%	0.52%
2,362 Fund Balance:	\$27,029,167,485.14	100.00%	100.00%

Participation:



Balance by Type (dollars in millions):





CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

04/01/2023 through 04/30/2023

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Apr 30 (\$)	Value on Apr 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
MIDWAY CITY SANITARY DISTRICT	20100007910					
CalTRUST Medium Term Fund	20100007910	149,316.265	9.79	1,461,806.23	1,532,350.47	(70,544.24)
Portfolios Total value as of 04/30/2023				1,461,806.23		

DETAIL OF TRANSACTION ACTIVITY

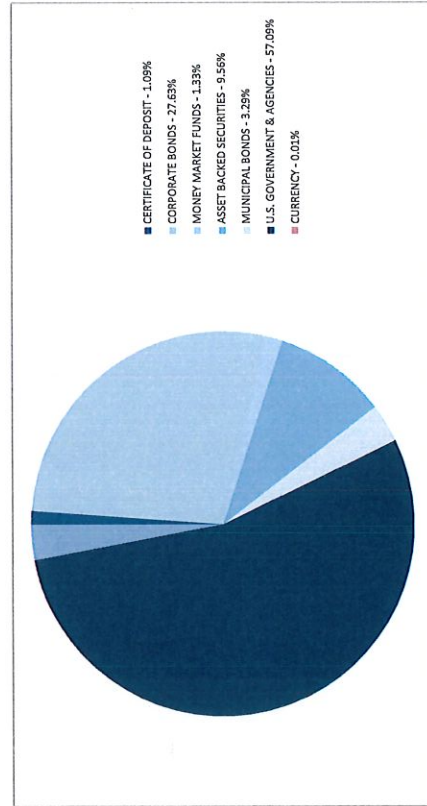
Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)	
CalTRUST Medium Term Fund		MIDWAY CITY SANITARY DISTRICT						Account Number: 20100007910	
Beginning Balance	04/01/2023			149,316.265	9.78	1,460,313.07			
Accrual Income Div Cash	04/28/2023	3,791.32	0.000	149,316.265	9.79	1,461,806.23	0.00	0.00	
Change in Value						1,493.16			
Closing Balance as of	Apr 30			149,316.265	9.79	1,461,806.23			

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



	CalTRUST Medium Term	BofAML 1-3 Corp & Gov't, A Rated and Above	CalTRUST Medium Term Net Total Return	CalTRUST Medium Term Yield	BofAML 1-3 Corp & Gov't, A Rated and Above
Net Assets	\$915,858,573.04	N/A	0.36%	0.28%	0.35%
NAV per Share	\$9.79	N/A	0.99%	0.80%	1.07%
30 Day SEC Yield	4.19%	N/A	2.98%	1.40%	2.91%
Distribution Yield	3.38%	N/A	1.33%	2.15%	1.16%
Period Net Total Return	0.36%	0.35%	-1.05%	1.29%	-1.23%
Effective Duration	1.84 yrs	N/A	-0.37%	1.16%	-0.45%
Average Maturity	2.15 yrs	N/A	1.32%	1.55%	1.36%
Weighted Average Life	2.00 yrs	N/A	0.94%	1.27%	1.04%
			1.79%	1.90%	2.08%

* Annualized



Rated AA-f by S&P Global Ratings

**Midway City Sanitary District
CalTRUST Summary**

CalTRUST - Medium-Term Fund

	Investment or (Withdrawal)	Dividends '+'	Capital Gain or Loss (-)	Balance
Investment May-2020	\$ 750,000.00	432.90	1,460.57	\$ 751,893.47
June-2020		857.56	730.70	\$ 753,481.73
July-2020		765.26	731.54	\$ 754,978.53
August-2020		745.40	-	\$ 755,723.93
September-2020		677.57	(733.01)	\$ 755,668.49
October-2020		621.72	(733.66)	\$ 755,556.55
November-2020		476.58	-	\$ 756,033.13
December-2020		439.21		\$ 756,472.34
January-2021		387.68		\$ 756,860.02
February-2021		342.73	(1,471.06)	\$ 755,731.69
March-2021		354.98	(735.87)	\$ 755,350.80
April-2021		251.06		\$ 755,601.86
May-2021	750,000.00	316.74	736.45	\$ 1,506,655.05
June-2021		473.98	(1,467.04)	\$ 1,505,661.99
July-2021		415.67	1,467.51	\$ 1,507,545.17
August-2021		390.03	0.01	\$ 1,507,935.21
September-2021		370.72	(1,468.29)	\$ 1,506,837.64
October-2021		396.41	(5,874.61)	\$ 1,501,359.44
November-2021		461.36	(1,469.04)	\$ 1,500,351.76
December-2021		516.64	(2,938.98)	\$ 1,497,929.42
January-2022		598.08	(10,289.99)	\$ 1,488,237.51
February-2022		610.05	(7,352.96)	\$ 1,481,494.60
March-2022		836.34	(20,596.74)	\$ 1,461,734.20
April-2022		1,028.38	(8,832.23)	\$ 1,453,930.35
May-2022		1,290.86	5,892.32	\$ 1,461,113.53
June-2021		1,354.72	(8,846.29)	\$ 1,453,621.96
July-2022		1,518.86	5,903.03	\$ 1,461,043.85
August-2022		1,986.06	(11,818.35)	\$ 1,451,211.56
September-2022		2,166.97	(20,710.46)	\$ 1,432,668.07
October-2022		2,438.11	(4,444.68)	\$ 1,430,661.50
November-2022		2,709.46	8,904.53	\$ 1,442,275.49
December-2022		2,890.90	1,486.88	\$ 1,435,039.28
January-2023		3,227.48	8,939.16	\$ 1,442,828.14
February-2023	(3,447.06)	3,447.06	(13,438.46)	\$ 1,417,223.04
March-2023	(4,147.17)	4,147.17	14,931.62	\$ 1,445,593.12
April-2023	(3,791.32)	3,791.32	1,493.16	\$ 1,443,768.65

\$ 1,488,614.45	\$ 43,736.02	\$ (70,544.24)	\$ 1,461,806.23
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AGENDA ITEM 7B

Date: May 15, 2023

To: Board of Directors

Prepared by: Milo Ebrahimi, PE, District Engineer

Subject: Approve the Engineer Report for April 2023

BACKGROUND/DISCUSSION

1. District Building Project
 - 1.1. The new office building:
 - 1.1.1. Concrete was poured for the foundation.
 - 1.1.2. The contractor is finishing the crawling area which is below the main floor.
 - 1.1.3. Preparation for the wood floor with a thin layer of concrete on the top is in progress.
 - 1.2. The locker room building:
 - 1.2.1. Concrete was poured for the foundation.
 - 1.2.2. Building CMU wall is in progress.
 - 1.2.3. An abandoned concrete pipe was found during excavation on the back side of the building which was not on any plans. The pipe does not interfere with any piping.
 - 1.3. Trenching for water line, fire line, and storm drain:
 - 1.3.1. Fire line and storm drain are installed under the ground in front of the temporary office, covered by sheet metals for visitor and staff parking. It is already backfilled and compacted.
 - 1.3.2. Fire line and storm drain are being installed at the front side of the district (sidewalk and street area). Electrical conduits enclosed in concrete were found interfering with the storm drain project which was not on any plans. The contractor will chip the concrete to pass through the storm drain line.
 - 1.3.3. Fire and storm drain are installed on the other side of the new building. It is backfilled and compacted.
 - 1.4. Housekeeping issues are resolved.
 - 1.4.1. Sweeping the site more frequently.
 - 1.4.2. Visitor and staff parking is now available.
 - 1.4.3. Construction equipment was blocking the truck pass inside the district area.
2. Solar Carport Project
 - 2.1. It is included in this board packet as agenda item 9A.
3. Sewer System Master Plan (SSMP) and Spill Emergency Response Plan (SERP) by AKM
 - 3.1. Both are in progress. There is a monthly meeting with AKM about progress.
 - 3.2. SSMP
 - 3.2.1. Flow monitoring data is being analyzed and I&I study is being worked on.
 - 3.2.2. GIS is being developed.

- 3.2.3. Meeting with City of Westminster and received requested data.
- 3.2.4. AKM will finish in about 12 months.
- 3.3. SERP
 - 3.3.1. AKM is preparing Response Procedures.
 - 3.3.2. AKM asked many questions from the District and the City of Westminster to fill the gaps for the report.
 - 3.3.3. AKM will finish the report in a few months.
- 4. Reviewed Plans for OCSD Permits
 - 4.1. Plans reviewed during the past 30 days: 14.
- 5. Owner of the existing sewer line at Westminster Mall area
 - 5.1. The developer is asking the district to determine who is the owner of the existing sewer line inside the property. Unfortunately, there is not enough information on the plans and other documents regarding this matter. The sewer line was built around 1973. A lot of research has been done so far. The result is still pending for more research.
- 6. State Water Resources Control Board
 - 6.1. The district received the Notice of applicability; continuation of regulatory coverage; statewide sanitary sewer systems general order, 2022-0103-DWQ.
 - 6.2. This Notice of Applicability serves as confirmation of the continuation of regulatory coverage from Order 2006-0003-DWQ to Order 2022-0103-DWQ. As of June 5, 2023 effective date, General Order 2022-0103-DWQ serves as the new statewide waste discharge requirements regulating sanitary sewer systems.

STAFF RECOMMENDATION

Informational item only. Receive and file.

FISCAL IMPACT

There is no fiscal impact for this report.

AGENDA ITEM 7C

Date: May 15, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve the April 21, 2023, Franchise Committee Report

BACKGROUND

The Midway City Sanitary District (District) Franchise Committee (Committee) met with CR&R on April 21, 2023, at 12:00 PM.

In attendance were:

MCSD General Manager, Robert Housley

MCSD Board Director, Sergio Contreras

MCSD Board Director, Charlie Nguyen

CR&R, Julie Barreda

CR&R, Mike Carey

CR&R, Gabriel Angulo

The following items were discussed:

1. MCSD and CR&R discussed the organics program waiver forms. MCSD will update its waiver form and have a revised copy within the next two weeks. It will also be posted on the District's website.
2. MCSD and CR&R discussed a few customer service issues:
 - a. Dropped off organic carts being left in the street vs. being serviced on property. CR&R to contact customer re cart was left in street due to missed service.
 - b. Director Charlie Nguyen stated that some commercial customers have told him that they have stopped calling in re missed services. He asked CR&R to continue to reach out to the customers to resolve missed services.
3. Due to delays at the landfill and too many materials on the floor at the CR&R MRF, CR&R was unable to schedule dates for a waste characterization study. CR&R will provide dates at the next franchise committee meeting (May 12, 2023) on when the waste characterization study for both the residential and commercial/multi-family waste will be done.
4. CR&R will provide a list of the top 10 accounts at the next franchise meeting (May 12, 2023) it serves to inquire which customers would like to have CR&R and MCSD visit to provide an educational meet and greet about our services and programs.

5. Over the summer months, MCSD will reach out to the Westminster School District to inquire about possible educational and partnering opportunities with MCSD, the school district, and CR&R.
6. MCSD is still working on a date to schedule a tour of CR&R Facilities and its anaerobic digester.

The next Franchise Committee meeting is planned for May 12, 2023, at 12:00 PM.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors approve the franchise committee report.

FINANCIAL IMPACT

No fiscal impact.

AGENDA ITEM 7D

Date: May 11, 2023

To: Board of Directors

Prepared by: Cynthia Olsder, Executive/Board Secretary

Subject: Approve the Outreach Committee Recommendations

BACKGROUND

At the April 5, 2022 meeting the Board approved the formation of a standing Outreach Committee. The Outreach Committee recommends meeting regularly on the first Wednesday of each month to plan and discuss upcoming outreach activities. The weekly calendar will be used to communicate what outreach activities are happening for the upcoming week. The Committee recommends continued radio and media outreach, averaging up to two radio programs per month on an ongoing basis.

The Outreach Committee met on May 11, 2023 and their recommendations are as follows:

1. The Committee recommends either Director M. Nguyen and Director S. Contreras or President T. Diep to do the radio outreach with VietLink. An appointment will be set up in June.
2. The Committee recommends consulting with legal counsel regarding requesting donations from the district vendor for the Open House, which could take place in late September.
3. The Committee recommends Director C. Nguyen and Director A. Nguyen along with Mike Carey from CR&R to do the radio outreach with Me Vietnam. An appointment will be set up in June.
4. The Committee recommends Staff to order 5,000 miniature organic (green) and recyclable (blue) containers with the district's logo and phone number.
5. The Committee recommends Staff to reach out to OC Waste and Recycling for an additional bag of compost. 1000 bags are currently stored in the district.
6. The Committee recommends Staff to order 2,500 compost sticker/labels.
7. The Committee recommends Staff to do ongoing research into new inexpensive giveaways for promotions.
8. The Committee recommends Staff to conduct a parking lot audit of schools in Westminster to identify easy entry and exit options to hold the Compost event.

9. The Committee recommends Staff to reach out to Vanessa at the City of Westminster to inquire about the possibility of holding the Compost event in the parking lot of the senior center.
10. The next Outreach Committee meeting is planned for June 7, 2023 at 12:00 noon.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors approve the Outreach Committee's recommendations as presented.

FISCAL IMPACT

The potential fiscal impact of the Outreach Committee's recommendations are as follows:

- Monthly radio outreach \$ 1,500.00
- 5,000 Miniature organic (green) & recycle (blue) trash containers \$ 3,800.00
- 2,500 Compost Labels/Stickers \$ 1,000.00
- 1,500 Bags of compost \$ FREE

AGENDA ITEM 7E

Date: May 15, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve Attendance to the OC Realtors Local Government Relations City Manager Panel Event on May 16, 2023, for Board Members and Staff Who Wish to Attend

BACKGROUND

The OC Realtors Local Government Relations North Committee is hosting a City Manager Panel featuring four Orange County women city manager's who will discuss their roles and the work they do in the communities they serve.

By attending this event, this is an opportunity to hear from local top decision-makers, build partnerships and strengthen the voice of local control. By attending this event and being actively involved and engaging with the local community and with our local City Manager's, the District can best advocate for the people it serves.

STAFF RECOMMENDATION

Staff recommends approval of attendance to the OC Realtors Local Government Relations City Manager Panel, May 16, 2023, for board members and staff who wish to attend.

FISCAL IMPACT

No fiscal impact to attend.

CITY MANAGER Panel



Presented by Local Government Relations North
Chair **Suzanna Gignoux** and Vice Chair **Heidi Twitchell**

Featured Speakers

CHRISTINE CORDON
City Manager
City of Westminster

LISA KIM
City Manager
City of Garden Grove

MAGGIE LE
City Manager
City of Fountain Valley

GRACE LEUNG
City Manager
City of Newport Beach



MAY 16 || 1PM - 2PM

OC REALTORS® FOUNTAIN VALLEY OFFICE

10540 TALBERT AVE #225

RSVP: www.ocrealtors.org/city-manager or dirissy@ocrealtors.org

If you have difficulty accessing classes and programming, please contact Orange County REALTORS® at accessibility@ocrealtors.org to specify the nature of the accessibility issue and any assistive technology you use.

AGENDA ITEM 7F

Date: May 15, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve Fiscal Year 2022-2023 Budget Adjustments No. 3

BACKGROUND

The Midway City Sanitary District Board of Directors adopted the Fiscal Year 2022-2023 budget April 5, 2022. This report is an update on the financial condition of the district and recommends budget adjustments to reflect projected resources and expenditures more accurately.

The budget to actual report with the recommended budget adjustments is attached thereof.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors approve the proposed budget adjustments.

FISCAL IMPACT

Reduced and reallocated budgeted funds from capital outlay, operating expenses, and increased revenues to the operating budget.

Increase to revenues	\$510,000
Decrease to expenses	(\$235,890)
Increase to Capital Outlay & Misc.	\$650,500

MIDWAY CITY SANITARY DISTRICT

FY 22-23 BUDGET ADJ #3

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
SUMMARY					
1	REVENUES				
2	Trash & Sewer Collection Fees	6,953,537	7,150,000	-	7,150,000
3	Franchise Fees	924,748	1,170,000	-	1,170,000
4	Property Taxes	1,340,375	1,438,500	12,027	1,450,527
5	Pass-Thru Property Tax Funds	2,119,103	3,525,000	-	3,525,000
6	Investment Income	1,622,879	1,150,000	500,000	1,650,000
7	Other Revenue Sources	88,390	291,000	(2,000)	289,000
8	TOTAL REVENUES	\$ 13,049,032	\$ 14,724,500	\$ 510,027	\$ 15,234,527
9	EXPENSES				
10	Salaries and Wages	2,190,871	2,811,000	-	2,811,000
11	Benefits	1,159,560	1,860,150	(216,000)	1,644,150
12	Tonnage Fees	1,685,709	2,650,000	-	2,650,000
13	Repairs and Maintenance	572,437	781,600	35,000	841,600
14	Depreciation & Amortization Expense	1,438,573	1,456,900	500	1,457,400
15	Other Operating Expenses	1,741,088	\$ 2,763,350	(55,390)	\$ 2,682,960
16	TOTAL EXPENSES	\$ 8,788,239	\$ 12,323,000	\$ (235,890)	\$ 12,087,110
17	Net Resources Over/(Under) Expenses	4,260,793	2,401,500	745,917	3,147,417
18	ACTUAL/BUDGET	\$ 13,049,032	\$ 14,724,500	\$ 510,027	\$ 15,234,527

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
REVENUES					
1	OPERATING REVENUES				
2	Trash & Sewer Collection Fees	6,953,537	7,150,000		7,150,000
3	Additional Container & Service Fees	12,058	12,000	500	12,500
4	Franchise Fees	924,748	1,170,000		1,170,000
5	Sewer Plan Check & Inspection Fees	43,385	48,000		48,000
6	Sewer Connection Fees	14,949	13,000	2,500	15,500
7	OPERATING REVENUES	\$ 7,948,676	\$ 8,393,000	\$ 3,000	\$ 8,396,000
8	NON-OPERATING REVENUES				
9	Property Tax Secured	1,233,368	1,310,000		1,310,000
10	Property Tax Unsecured	32,090	34,000		34,000
11	Property Tax Supplemental	38,027	26,000	12,027	38,027
12	Homeowner's Property Tax Relief	2,882	4,500		4,500
13	Public Utility Tax & Reg. Railroad	32,408	62,000		62,000
14	Pass thru Property Taxes County of Orange	240,565	525,000		525,000
15	Pass thru Property Taxes City of Westminster	1,878,538	3,000,000		3,000,000
16	Investment Income	1,622,879	1,150,000	500,000	1,650,000
17	Interest on Undistributed Taxes	1,600	2,000		2,000
18	Other Revenue	22,919	213,000		213,000
19	Gain/(Loss) on Disposal of Capital Assets	(4,920)	5,000	(5,000)	0
21	NON-OPERATING REVENUES	\$ 5,100,356	\$ 6,331,500	\$ 507,027	\$ 6,838,527
22	TOTAL REVENUES	\$ 13,049,032	\$ 14,724,500	\$ 510,027	\$ 15,234,527

MIDWAY CITY SANITARY DISTRICT

FY 22-23 BUDGET ADJ #3

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
BOARD OF DIRECTORS					
23	Directors' Fees (salaries)	86,100	115,000		115,000
24	Medicare	1,214	1,600		1,600
25	Group Insurance	83,580	90,000		90,000
26	Workers' Compensation Insurance	348	350		350
27	Director Reimbursements	-	-		-
28	Board Meeting Expenses	2,602	5,000		5,000
29	Operating Expense	331	4,000		4,000
30	Services & Supplies	2,697	2,000		2,000
31	Board Election Costs	91,110	72,000	19,110	91,110
32	Board Development & Travel Expenses	6,780	45,000		45,000
33	TOTAL BOARD OF DIRECTORS	\$ 274,762	\$ 334,950	\$ 19,110	\$ 354,060

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
ADMINISTRATION					
34	Salaries & Wages	740,717	906,000		906,000
35	Medicare	10,662	16,000		16,000
36	CalPERS Retirement	76,272	280,000	(80,000)	200,000
37	Group Insurance	153,545	190,000		190,000
38	Group Insurance - Retirees	70,014	50,000	28,000	78,000
39	Group Insurance Retirees Trust Reimbursement	-	(50,000)		(50,000)
40	Workers' Compensation Insurance	3,956	4,000		4,000
41	Uniforms & Laundry Services	416	550		550
42	Employee Reimbursements	2,192	3,000		3,000
43	Office Expenses & Supplies	7,875	15,000		15,000
44	Operating Expenses	12,524	45,000		45,000
45	Local Govt. Formation Commission (LAFCO)	19,153	19,200		19,200
46	Services & Supplies	27,776	20,000	12,000	32,000
47	Printing & Publications	-	2,000		2,000
48	Permits Fees Testing & Taxes	1,705	3,500		3,500
49	Memberships Dues & Subscriptions	10,328	13,000		13,000
50	Staff Development & Travel	9,672	30,000		30,000
51	Education & Training	1,262	6,000		6,000
52	Employee Awards Incentives & Recognition	36,221	40,000		40,000
53	Medical Exams & Testing	210	4,500		4,500
54	Property & Liability Insurance	70,989	71,000		71,000
55	Gasoline & Diesel Fuel	1,680	3,000		3,000
56	Repairs & Maintenance	367	10,000		10,000
57	Audit & Financial Services	19,490	19,500		19,500
58	Legal Services Personnel	6,738	35,000		35,000
59	Legal Services General Counsel	90,560	90,000	20,000	110,000
60	Information Technology	36,281	50,000		50,000
61	Professional & Consulting Services	3,050	65,000		65,000
62	Temporary Personnel	19,689	75,000	(25,000)	50,000
63	Community Outreach & District Events	14,476	70,000		70,000
64	Media & Program Development	23,460	40,000		40,000
65	District Calendar	44,595	45,000		45,000
66	Newsletters	-	35,000	(35,000)	-
67	Utilities	23,547	35,000		35,000
68	Depreciation & Amortization Expenses	58,973	65,000		65,000
69	TOTAL ADMINISTRATION	\$ 1,598,395	\$ 2,306,250	\$ (80,000)	\$ 2,226,250

MIDWAY CITY SANITARY DISTRICT

FY 22-23 BUDGET ADJ #3

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
FLEET MAINTENANCE					
70	Salaries & Wages	234,465	360,000		360,000
71	Medicare	3,370	4,500		4,500
72	CalPERS Retirement	32,479	74,000	(19,000)	55,000
73	Group Insurance	66,042	100,000	(20,000)	80,000
74	Group Insurance Retirees	4,392	7,500		7,500
75	Group Insurance Retirees Trust Reimbursement		(7,500)		(7,500)
76	Workers' Compensation Insurance	10,352	10,500		10,500
77	Uniforms & Laundry Services	1,955	4,500		4,500
78	Employee Reimbursements	1,666	2,000		2,000
79	Services & Supplies	3,176	3,000	500	3,500
80	Education & Training	3,556	3,000		3,000
81	Medical Exams & Testing	689	700		700
82	Property & Liability Insurance	74,817	75,000		75,000
83	Gasoline & Diesel Fuel	3,750	4,000	250	4,250
84	Tools & Equipment	30,525	30,000	5,000	35,000
85	Repairs & Maintenance	15,755	8,000	10,000	18,000
86	Hazardous Waste Used/Mixed Oil	-	-		-
87	Utilities	807	2,000		2,000
88	Depreciation & Amortization Expenses	6,882	6,900		6,900
89		\$ 494,679	\$ 688,100	\$ (23,250)	\$ 664,850

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
SOLID WASTE					
90	Salaries & Wages	796,074	990,000		990,000
91	Medicare	11,336	18,000		18,000
92	CalPERS Retirement	69,772	275,000	(75,000)	200,000
93	Group Insurance	259,789	295,000		295,000
94	Group Insurance Retirees	55,627	58,000		58,000
95	Group Insurance Retirees Trust Reimbursement	-	(58,000)		(58,000)
96	Workers' Compensation Insurance	54,084	55,000		55,000
97	Uniforms & Laundry Services	7,396	12,000		12,000
98	Employee Reimbursements	3,831	5,000		5,000
99	Operating Expenses	4,411	5,000		5,000
100	Services & Supplies	51,745	66,500		66,500
101	Education & Training	795	9,000		9,000
102	Medical Exams & Testing	1,933	5,000		5,000
103	Property & Liability Insurance	138,955	140,000		140,000
104	Claims Expense	360	10,000		10,000
105	Gasoline & Diesel Fuel	5,273	6,500	250	6,750
106	Tonnage Fees Trash (black cart)	990,069	1,550,000		1,550,000
107	Tonnage Fees Recycling (blue cart)	-			-
108	Tonnage Fees Organics (green cart)	695,640	1,100,000		1,100,000
109	Refuse, Recycling, and Organic Containers	245,475	300,000		300,000
110	Repairs, Maintenance, Tires, and Restock Parts	425,160	410,000	50,000	460,000
111	Repairs & Maintenance CNG Facilities	32,755	75,000	(25,000)	50,000
112	Professional & Tech Services	7,169	7,500		7,500
113	Clean-up Events	7,387	30,000		30,000
114	Organics & Compost Giveaway	31,671	34,000		34,000
115	Utilities	65,071	55,000	20,000	75,000
116	Natural Gas Fuel CNG Facilities	158,729	300,000	(75,000)	225,000
117	Depreciation & Amortization Expenses	794,400	800,000		800,000
118	TOTAL SOLID WASTE	\$ 4,914,906	\$ 6,553,500	\$ (104,750)	\$ 6,448,750

MIDWAY CITY SANITARY DISTRICT

FY 22-23 BUDGET ADJ #3

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
SEWER DEPARTMENT					
119	Salaries & Wages	333,516	440,000		440,000
120	Medicare	4,795	6,000		6,000
121	CalPERS Retirement	45,814	150,000	(50,000)	100,000
122	Group Insurance	94,260	120,000		120,000
123	Group Insurance Retirees	33,176	40,000		40,000
124	Group Insurance Retirees Trust Reimbursement	-	(40,000)		(40,000)
125	Workers' Compensation Insurance	14,683	14,700		14,700
126	Uniforms & Laundry Services	1,818	3,500		3,500
127	Employee Reimbursements	1,447	3,000		3,000
128	Operating Expenses	4,106	5,000	500	5,500
129	Services & Supplies	5,494	5,500	1,500	7,000
130	Permits Fees Testing & Taxes	20,260	25,000		25,000
131	Memberships Dues & Subscriptions	499	1,000		1,000
132	Education & Training	2,045	4,000		4,000
133	Medical Exams & Testing	607	900		900
134	Property and Liability Insurance	86,399	86,500		86,500
135	Claims Expense	-	10,000		10,000
136	Gasoline & Diesel Fuel	5,266	6,500	500	7,000
137	Repairs & Maintenance	98,400	200,000		200,000
138	Emergency Repairs	-	150,000		150,000
139	Professional & Tech Services	114,411	535,000		535,000
140	Fats, Oils & Grease (FOG) Program	17,400	25,000		25,000
141	Resident Lateral Assistance Program	-	3,600		3,600
142	Utilities	35,903	50,000		50,000
143	Natural Gas Fuel CNG Station	-	10,000		10,000
144	Depreciation & Amortization Expenses	585,200	585,000	500	585,500
145	TOTAL SEWER	\$ 1,505,498	\$ 2,440,200	\$ (47,000)	\$ 2,393,200

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
MIDWAY CITY SANITARY DISTRICT					
146	REVENUES	\$ 13,049,032	\$ 14,724,500	\$ 510,027	\$ 15,234,527
147	EXPENSES	\$ 8,788,239	\$ 12,323,000	\$ (235,890)	\$ 12,087,110
148	REVENUES - EXPENSES =	\$ 4,260,793	\$ 2,401,500	\$ 745,917	\$ 3,147,417

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
149	Sewer System Department	1,505,498	2,440,200	(47,000)	2,393,200
150	Solid Waste Department	4,914,906	6,553,500	(104,750)	6,448,750
151	Fleet Maintenance Department	494,679	688,100	(23,250)	664,850
152	Administration Department	1,598,395	2,306,250	(80,000)	2,226,250
153	Board of Directors	274,762	334,950	19,110	354,060
154	TOTAL SUMMARY BY DEPT	\$ 8,788,239	\$ 12,323,000	\$ (235,890)	\$ 12,087,110

MIDWAY CITY SANITARY DISTRICT

FY 22-23 BUDGET ADJ #3

		FY 2022-23	FY 2022-23	PROPOSED	REVISED
		ACTUAL	BUDGET	ADJUSTMENTS	BUDGET
CAPITAL OUTLAY & IMPROVEMENTS BUDGET					
155	District Offices & Yard				
156	Solar Project Design	6,522	115,000		115,000
157	Solar Project Construction	-	700,000	35,000	735,000
158	District Building Project Construction	2,020,916	5,700,000	1,000,000	6,700,000
159	District Buildings Facility, Features, & Furnishings	-	100,000		100,000
160	District Buildings Technology	-	100,000		100,000
161	1 New Class C Vehicle	40,222	80,000	(39,500)	40,500
162	Fleet Maintenance				-
163	New Steam Cleaner for Wash Rack	-	15,000	(15,000)	-
164	Solid Waste				-
165	1 New Class C Vehicle		80,000	(80,000)	-
166	1 New Side Loader Trash Truck	416,927	425,000		425,000
167	Rebuilt Engines & Packers for CNG Trash Trucks	40,525	60,000		60,000
168	Sewer				-
169	New Sewer Lift Station Pumps	329,196	350,000		350,000
170	SCADA System Upgrades	38,325	50,000		50,000
171	Miscellaneous				-
172	Payments Towards Unfunded Liabilities	-	-		-
173	Payment Towards 115 CEPPT Trust	450,000	700,000	(250,000)	450,000
174	TOTAL CAPITAL OUTLAY & IMPROVEMENTS	\$ 3,342,632	\$ 8,475,000	\$ 650,500	\$ 9,125,500

AGENDA ITEM 9A

Date: May 15, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: **A RESOLUTION NO. 2023-11 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2023-2024 FOR THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE.**

BACKGROUND

The appropriations limit is the maximum expenditure funded by general tax revenues that a local government can legally spend in a fiscal year. It is calculated annually based on the prior year's appropriations limit as adjusted for increases in population and price index growth. Midway City Sanitary District (MCSD) has not exceeded this limit since the appropriation limit was adopted by the voters in 1979.

Article XIII B of the California State Constitution (1979), as amended in 1990 by Proposition 111, specifies that appropriations funded by general taxes may increase annually by a factor of the change in California Per Capita Income and the change in population.

FISCAL IMPACT

The California State Department of Finance provides MCSD with information for the appropriations limit calculation each year. The data used to calculate the Midway City Sanitary District's 2023-2024 limit were the increase in California Per Capita Personal Income of 4.44%, and the Orange County's population growth of -0.46%. The application of these growth factors to MCSD's 2022-2023 limit produces MCSD's 2023-2024 appropriations limit of \$8,450,032.86 (see Exhibit "A").

STAFF RECOMMENDATION

Staff recommends that the Board of Directors adopt Resolution No. 2023-11, establishing the appropriations limit, for the Fiscal Year 2023-2024, in the amount of \$8,450,032.86.

Attachments:

1. May 2023 California Department of Finance Price and Population Information Letter
2. Resolution No. 2023-11

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2023, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2023-24. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2023-24 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2023.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE SPEPHENSHAW
Director
By:

Erika Li
Chief Deputy Director

Attachment

Fiscal Year 2023-24

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2022 to January 1, 2023 and Total Population, January 1, 2023

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2022-2023	1-1-22	1-1-23	1-1-2023
Orange				
Aliso Viejo	-0.49	51,016	50,766	50,766
Anaheim	-2.19	335,929	328,563	328,580
Brea	2.63	46,947	48,184	48,184
Buena Park	0.19	83,359	83,517	83,517
Costa Mesa	-0.42	111,649	111,183	111,183
Cypress	-0.12	49,877	49,818	49,818
Dana Point	0.44	33,009	33,155	33,155
Fountain Valley	0.02	56,976	56,987	56,987
Fullerton	-0.10	143,013	142,873	142,873
Garden Grove	-0.01	171,195	171,183	171,183
Huntington Beach	-0.38	196,469	195,714	195,714
Irvine	-0.86	305,688	303,051	303,051
Laguna Beach	-0.27	22,506	22,445	22,445
Laguna Hills	-0.46	30,667	30,525	30,525
Laguna Niguel	-0.47	65,010	64,702	64,702
Laguna Woods	-0.49	17,536	17,450	17,450
La Habra	-0.33	62,037	61,835	61,835
Lake Forest	0.59	86,614	87,127	87,127
La Palma	-0.45	15,402	15,332	15,332
Los Alamitos	1.98	11,894	12,129	12,129
Mission Viejo	-0.30	92,118	91,846	91,846
Newport Beach	-0.29	83,653	83,411	83,411
Orange	0.66	138,155	139,063	139,063
Placentia	2.30	51,327	52,507	52,507
Rancho Santa Margarita	-0.49	47,300	47,066	47,066
San Clemente	-0.31	63,431	63,237	63,237
San Juan Capistrano	0.63	34,869	35,089	35,089
Santa Ana	-1.52	304,258	299,630	299,630
Seal Beach	0.72	24,247	24,422	24,647
Stanton	0.25	38,986	39,084	39,084
Tustin	-0.17	79,696	79,558	79,558
Villa Park	-0.02	5,791	5,790	5,790
Westminster	-0.18	90,660	90,498	90,498
Yorba Linda	-0.32	67,284	67,068	67,068
Unincorporated	-0.47	132,737	132,114	132,114
County Total	-0.46	3,151,305	3,136,922	3,137,164

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

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RESOLUTION NO. 2023-11

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE MIDWAY CITY SANITARY DISTRICT OF ORANGE
COUNTY, CALIFORNIA, ESTABLISHING THE
APPROPRIATIONS LIMIT FOR THE FISCAL YEAR
2023-2024 FOR THE DISTRICT IN ACCORDANCE
WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF
THE CALIFORNIA GOVERNMENT CODE**

WHEREAS, Article XIII B of the Constitution of the State of California, as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979, provides that the total annual appropriations subject to limitation of each local government shall not exceed the appropriation limits of such entity for the prior year adjusted for changes in the cost of living and population, except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year, pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that 15 days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Section 7902 (b) of the Government Code, as amended by Article XIII B, Section 8, of the California Constitution, sets forth the method for determining the appropriation limit for each local jurisdiction for the 2023-2024 fiscal year.

1 **NOW THEREFORE**, the Board of Directors of Midway City Sanitary District does
2 hereby FIND, RESOLVE AND ORDER:

3 **Section 1:** That it is hereby found and determined that the documentation (attached
4 hereto as Exhibit "A") used in the determination of the appropriations limit for Midway City
5 Sanitary District for fiscal year 2023-2024 was available to the public in the office of the District
6 at least 15 days prior to the date this resolution was adopted.

7 **Section 2:** That the Board of Directors has determined that for purposes of
8 calculating the 2023-2024 fiscal year appropriations limit for the District, the Board of Directors
9 selects the following cost of living factor pursuant to Article XIII B, Section 8(e) (2), of the
10 California Constitution:
11

<u>Fiscal Year</u>	<u>Factor</u>	<u>Percent</u>
2023-2024	Change in California per Capita Personal Income	4.44

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16 **Section 3:** That for purposes of calculating the 2023-2024 fiscal year appropriations
17 limit for the District, the Board of Directors selects the following change in population factor
18 pursuant to Revenue and Taxation Code Section 2228:
19

<u>Fiscal Year</u>	<u>Factor</u>	<u>Percent</u>
2023-2024	Change in Orange County Population	-0.46

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23 **Section 4:** That the appropriations limit for fiscal year 2023-2024 for Midway City
24 Sanitary District, as established in accordance with Section 7902(b) of the Government Code
25 and as amended by Article XIII B, Section 8, of the California Constitution, is
26

1 Eight Million Four Hundred Fifty Thousand Thirty-Two Dollars and Eighty-Six Cents
2 (\$8,450,032.86) which sum is Midway City Sanitary District's maximum authorized spending
3 limitation, in accordance with Article XIIB, for fiscal year 2023-2024.

4 **Section 5:** The determination of the appropriation limit is based upon the best and
5 most complete information available at this time. The District reserves the right to review and
6 re-establish a new and different limit in the event that it subsequently determines that a
7 modification of the limit amount is appropriate.
8

9 **PASSED AND ADOPTED** at a regular meeting of the Board of Directors of Midway
10 City Sanitary held this 15^h day of May 2023.

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Tyler Diep, President

ATTEST:

Andrew Nguyen, Secretary

2023-2024 Fiscal Year

1	Change in California Per Capita Personal Income	4.44	
2	Civilian population change for Orange County	-0.46	
3	Per Capita Personal Income	$\frac{4.44 + 100}{100.00} =$	1.0444
4	converted to a ratio:		
5			
6	Population change converted	$\frac{-0.46 + 100}{100.00} =$	0.9954
7	to a ratio:		
8			
9	Calculation of factor for FY 2023-2024: $1.0444 \times 0.9954 = 1.0396$ (ratio of change)		
10			
11	2022-2023 Limit \$8,128,190.96 x 1.0396 = \$8,450,032.86 (new 2023-2024 limit)		

EXHIBIT "A"

CERTIFICATION

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I, Sergio Contreras, Secretary of the Midway City Sanitary District of Orange County, California, do hereby certify that the foregoing Resolution No. 2023-11 was duly adopted at a meeting of the Board of Directors of said District, held on the 15th day of May, by the following vote of the members of the Board:

- AYES:
- NOES:
- ABSENT:

and I further certify that, Tyler Diep, as President, and Andrew Nguyen, as Secretary, signed and approved said Resolution on the 15th day of May 2023.

Andrew Nguyen, Secretary

(District Seal)

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.

I, Andrew Nguyen, Secretary of Midway City Sanitary District of Orange County, California, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2023-11 passed and adopted by the Board of Directors of said District at a meeting thereof held on the 15th day of May 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official Seal of said District on the 15th day of May 2023.

Andrew Nguyen, Secretary

(District Seal)

AGENDA ITEM 9B

Date: May 15, 2023

To: Board of Directors

Prepared by: Milo Ebrahimi, District Engineer

Subject: Consideration of Approval of Woodcliff Corporation's Change Order Request (COR 8.1) to Addition and Remodel Improvements of the Midway City Sanitary District Office, Project No. 202041, in the Amount of \$667,377.34, for Addition of the Construction and Installation of a Solar Carport with Five (5) Charging Stations

BACKGROUND/DISCUSSION

The average electric bill for the District headquarters and yard is approximately \$8,700 per month and rising due to a peak time change by Southern California Edison. The Board previously authorized soliciting bids to construct a carport structure with a solar array in the parking lot.

In July 2022, the District solicited bids for construction of a solar carport structure in the District's parking lot. The general description of the work set forth in the Request for Bids was as follows:

- New 20' x 214' carport structure to support a solar array.
- New solar panels to be mounted on the carport structure to annually produce 140MWh.
- All equipment required to connect solar array to existing switchgear, including wiring, inverters and all necessary equipment to send power to the existing electrical system.
- Wiring from the carport array to the existing switchgear. NOTE: underground conduit will be provided by Owner from the east end of the carport to the switchgear.
- 4 new EV Charging stations and power feed for 4 future EV Charging Stations.
- Demolition for canopy foundations, patch, repair, slurry and restripe parking area under canopy.
- Plan submittal and Permits from the City of Westminster, SCE, and Net Energy Metering Interconnection Request for the proposed carport and/or array.

However, the District did not receive any responsive bids. Some potential bidders indicated they did not submit bids because they could not comply with the requirements of the Project Workforce Agreement that applies to the work. In addition, subsequent Staff investigation showed that many stand-alone solar contractors lack experience executing public works projects and complying with the various related constraints and requirements.

On August 16, 2022, the District awarded a contract to Woodcliff Corporation for the Addition and Remodel Improvements of the Midway City Sanitary District Office,

Project No. 202041, in the amount of \$5,499,483. The proposed carport structure with a solar array in the District parking lot had initially been included within the plans for the Addition and Remodel Improvements Project, but the determination was subsequently made to bid this work out separately.

Where no bids are received for a public works project, the Public Contract Code provisions governing Sanitary Districts (20800, et. seq.) allow the District to have the project done without re-bidding. Public Contract Code Section 20805 states: *“In its discretion, the district board may reject any bids presented and readvertise. If two or more bids are the same and the lowest, the district board may accept the one it chooses. If no bids are received the district board may have the project done without further complying with this article.”* (emphasis added).

The District Purchasing Policy is consistent with this provision and provides as follows:

9. No Bids:

If the District does not receive any bids for a particular project, the Board of Directors may have the project done without completing a further Formal Bid Process, and the Board of Directors may direct the General Manager to award a construction Contract through a Negotiated Procurement.

Having been unsuccessful in locating a contractor able to perform the project based on the original bid specifications, staff asked Woodcliff to provide a change order request to provide and install the solar carport as an addition to the Addition and Remodel Improvements project. Construction of the proposed solar carport structure in the District parking lot is tied to aspects of the work already being performed by Woodcliff and needs to be coordinated with construction of the Addition and Remodel Improvements. Therefore, Staff believes that having Woodcliff perform the work as part of the larger project is justified and makes sense.

Per the District’s request, Woodcliff Corporation has submitted the attached Change Order Request 8.1 to add the solar carport structure to the scope of work under its existing contract. Woodcliff proposes to use Tenco Solar to perform a portion of the work. The total additional cost for the solar carport and EV charging stations would be \$667,377.34.

The original contract amount for the Addition and Remodel Improvements Project was \$5,499,483. The change orders in the aggregate amount of \$549,948 has been approved.

STAFF RECOMMENDATION

Staff recommends the Board (1) approve of a change order to the contract with Woodcliff Corporation for the “Addition and Remodel Improvements of the Midway City Sanitary District Office, Project No. 202041” in the amount of \$667,377.34, to add construction and installation of an estimated 140KW annual production solar carport at the District Headquarters in accordance with Woodcliff Corporation’s change order

request 8.1 dated 04/11/23, (2) authorize the General Manager to execute the change order and related contract documents, and (3) increase the General Manager's aggregate authority to approve change orders to the contract for Project No. 202041 by ten percent of the approved change order amount, or by \$66,737.73.

FISCAL IMPACT

The fiscal impact is \$667,377.34 for Woodcliff Corporation change order 8.1 plus an added \$66,737.73 to the aggregate total for General Manager approved change orders.

The fiscal year 2022/2023 budget includes \$700,000 for the solar project construction.

Attachments: Woodcliff's Change Order Request (COR) 8.1

Midway City Sanitary District Addition and Remodel
CHANGE ORDER REQUEST (COR)

SUMMARY OF WORK:

DATE: 04/11/23

COR # 8.1 SUPPORTING DOCUMENT NO. _____

TITLE OF CHANGES: Provide and install a solar carport

DESCRIPTION OF CHANGE: _____ DURATION OF WORK: 90 days

Provide and install a solar carport per solar canopy drawing dated 07-28-21

NOTE: Tax incentives are not guaranteed. Also, the proposal assumes that solar equipment will work with existing electrical provisions.

1.0 SUBCONTRACTOR

ITEM	SUBCONTRACTOR NAME	DESCRIPTION OF WORK	SUBTOTAL COST
A	Tenco Solar		460,447.50
B			
C			
D			
E			
F			
G			
SUBCONTRACTOR SUB TOTAL			460,447.50
15% PRIME CONTRACTOR FEE			69,067.13
SUBCONTRACTOR TOTAL			529,514.63

2.0 CONTRACTOR SELFWORK 128,000.00

3.0 SUB TOTAL (ADD 1 & 2) 657,514.63

4.0 BONDS(1.5%) 9,862.72

TOTAL COST FOR THIS CHANGE **\$ 667,377.34**

Omid Tabrizi

 Woodcliff Corporation
 Date: 04/11/23

WOODCLIFF CORPORATION

GENERAL CONTRACTORS

11835 W Olympic Blvd. 825 E
Los Angeles, Ca. 90024
TEL 310-312-1400
FAX 310-312-1403

Midway City Sanitary District Addition and Remodel

Solar carport changes (COR 8.1)

Painting	L.S.	-	\$45,000
Project Work Agreement compliance	L.S.	-	\$10,000
Supervision	L.S.	-	\$15,000
EV Charging stations with Pedestals	(5)	-	\$35,000
Wiring to from stub out	(700 LF)	-	\$7,000
	Sub-Total	-	\$112,000
	O & P @ 15%	-	\$16,800
	TOTAL	-	\$128,000




TENCO SOLAR

700 N. Valley Street • Suite C • Anaheim, CA 92801
www.tencosolar.net

Bid Proposal For:
Woodcliff Corporation (Customer)
14451 Cedarwood St, West Minister, CA 92683 (Job Site)

79.5KW System: Cedarwood West Minister	
Month	Energy Production [kWh]
Jan	7,654
Feb	6,732
Mar	10,057
Apr	13,472
May	13,293
Jun	14,069
Jul	14,525
Aug	13,794
Sep	11,863
Oct	8,601
Nov	7,542
Dec	7,070
Total	128,672



March 26, 2023

Woodcliff Corporation,

We're thrilled that you're considering TENCO SOLAR, Inc. to manage the solar portion of your project at Sherriff Station. We've reviewed the project specifications and are excited about the prospect of working with you.

Attached please find a completed bid proposal for the solar project. After carefully reviewing the project's specifications, we've broken down the scope, process, cost, projected timeline of completion, and all other expectations to help you make the best hiring decision possible for your project.

The information below is designed to give you a comprehensive overview of TENCO SOLAR's proposed approach to the management of your project, but of course if you have any questions, you can feel free to contact me at dan@tencosolar.net with any questions you may have.

Note: TENCO SOLAR specializes in maximizing the incentives available on a solar project and with the recent and profound changes associated with the Inflation Reduction Act and its impact on the Investment Tax Credit. We have provided supplemental information ([Exhibit B](#)) from a variety of sources as we believe your Company stands to benefit on this project as a result of the policy change. Note we are not tax professionals, so we encourage you to review the information with your CPA.

We look forward to hearing from you!

Best,

Dan McIntyre
President
TENCO SOLAR, Inc.



PROJECT SCOPE

Project Install

An approximately 79.5Kw DC solar photovoltaic turnkey system, including: panels, inverters, and carports.

Project Owner Expectations

Materials and Services Included in Scope

- 530-watt Jinko Tier 1 Solar Photovoltaic Modules with 12-year warranty (or equivalent)
- Solar Edge Inverters with 10-year warranty (or equivalent)
- 14' Carport design and engineering with a primer finish and 10-degree tilt
- Provide full 10-year warranty on installation workmanship
- Provide freight and shipping expenses for warranty claims within Year 1
- All necessary components, equipment, and attachments necessary for a complete system, this includes, but is not strictly limited to: straps, wiring, controls, grounding and hardware, etc.
- Permitting included and all fees
- Phasing work and coordination with all other subcontractors, specifically electrical, roofing, and plumbing subcontractors
- All testing and commissioning
- All equipment required for handling and install (lifts, cranes, etc.)
- Replacement of any existing onsite improvements that are damaged and/or affected by TENCO SOLAR's construction activities
- Coordination with Utility Environmental, Facility Management and Departmental Stakeholders
- Fused Safety Disconnect at each carport
- Net Energy Agreement and Fees for Utility Interconnection
- Safety Disconnects in main electrical rooms
- Soil Engineering
- Energy Production AC-KWH (see Page 1)
- Estimated Performance Calculations (see Exhibit A)

Materials and Services Not Included in Scope

- Concrete Coring
- Fire Calking
- Transformer
- Space in the main electric room for necessary solar equipment
- Main service panel modifications
- Trenching or underground conduits / wiring to electrical room, see adder.
- Unforeseen soil issues and modifications
- Filing final LEED and Title 24 that doesn't directly pertain to solar

PROJECT COSTS



Total Project Costs

	PV Carports	385,000	
	SUBTOTAL	\$420,500	
	Tax Rate (%)	tbd	
	Total Tax	tbd	
	TOTAL	\$420,500	

+ 9.5% tax
460,447.50

Additional Items (not included in price)

#	ITEM	TOTAL
	Trenching (\$20 per ft) – 60ft	\$1,200
	Conduit and Wiring from Carports to MSP (\$10 per ft) – 60 ft	\$600
	30 Year Extended Warranty (Solar Insure)	\$8,000

TAXES, PERMITS, BONDS, AND FEES: Bid estimate includes all applicable state taxes.

UNFORESEEN CONDITIONS: Customer agrees to pay all costs arising from unforeseen issues such as unsafe or illegal conditions, poor weather conditions, rot or mold, inspector requirements, overlooked conditions, and identifying and removing hazardous materials (such as lead paint or asbestos) after the project has begun. If such circumstances arise, TENCO SOLAR, Inc. will work with you to determine the scope of extra work, costs involved with remedying the unforeseeable conditions, and a date for payment through a written Change Order.

PAYMENT TERMS

Payment shall be made incrementally according to the schedule laid out below. All payments should be made via check/direct deposit/wire transfer to the order of TENCO SOLAR.

PAYMENT	AMOUNT	TO BE PAID
Initial Payment	10%	Upon start of plan integration
Payment #2	35%	Upon mobilization of each section
Payment #3	25%	Footers Installed of each section
Payment #4	20%	Upon panel installation of each section
Final Payment	10%	Upon city sign off of solar permit.



WORK SCHEDULE

TENCO SOLAR Inc has reviewed the specifications and necessary materials for the completion of the solar and will draw up a proposed timeline of work.

DEADLINE	DATE
Project Start	Within 5 days of notice of approval
[Milestone #1]	TBD
[Milestone #2]	TBD
Initial Preview	TBD
Project Completion	TBD

LIMITED LIABILITY: Contractor will not be held liable for delays to work schedule caused by project owner, permit approvals, poor weather conditions, and/or any circumstances beyond the contractor’s control.

This bid is valid for 90 days from the date of receipt. TENCO SOLAR reserves the right to update pricing and/or cancel bids, prior to acceptance, for any reason.

The undersigned, having carefully examined and thoroughly perused specifications for the above-named project, and become fully familiar with all conditions affecting the work required by those specifications, hereby proposes to provide all materials, labor, services, etc. required thereby for the Total Project Cost.

Daniel McAntyre

DAN MCINTYRE
TENCO SOLAR, INC.

03/22/23

Date

[Signature] _____ Date

Printed Name: _____

Title: _____

Company Name: _____



Exhibit A: Performance Calculations and Irradiance Report

SYSTEM LOSSES

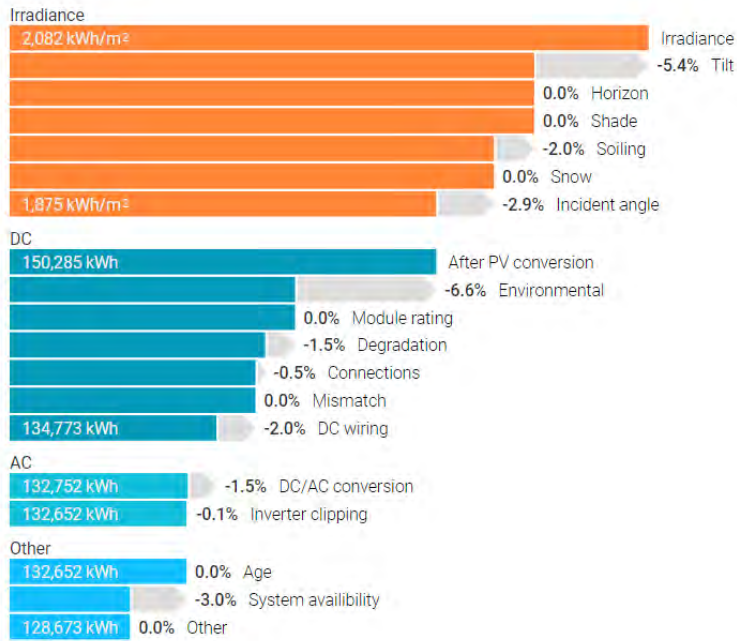


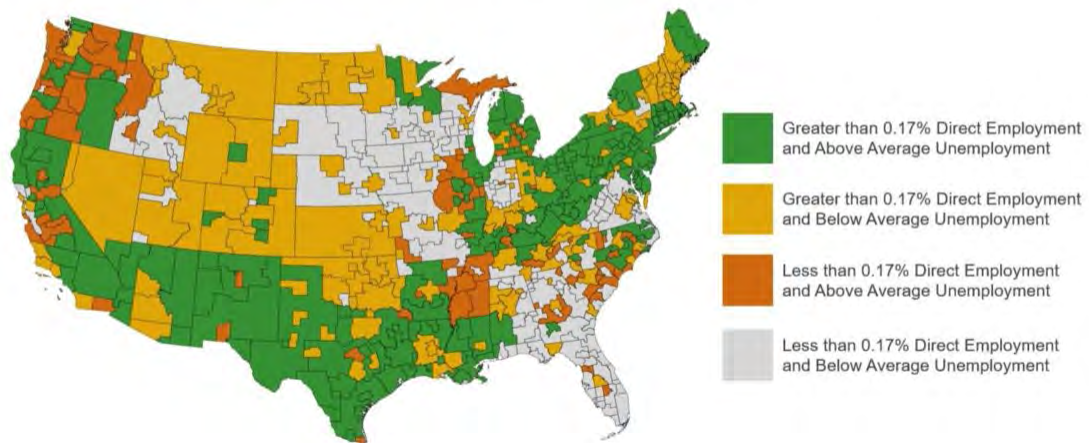
Exhibit B: Supplemental Investment Tax Credit Information

Note: TENCO SOLAR does not provide tax advice and requests all information below be reviewed with your CPA before any action / decisions are taken.

As we continue to learn more about the Inflation Reduction Act and its impact on the Investment Tax Credit we would like to inform you of the changes to the best of our knowledge and the opportunities that may exist for you to receive ITC “adders”. Treasury has not released final guidance on the adders but per the IRA revisions to the ITC each one is worth another 10%:

- **Low Income Adder:** For placing the project in a low-income area. The IRS may follow the census track (as it has in the past) and if so, your property shows up in a low income track (below 80% AMI, and greater than 20% poverty) which means you would likely qualify:
 - <https://www.policymap.com/newmaps#/widget/117/4D2AFE10710D41918F180775FOA353F2>
- **Domestic Content Adder:** For utilizing US made products specifically US produced Steel on the project you can receive another adder. Note, given the utilization of carport structures it is likely if that steel is procured from a US plant it would meet the requirements.
- **Energy Community Adder:** Here is a map that would make me think you may qualify for this adder as well:

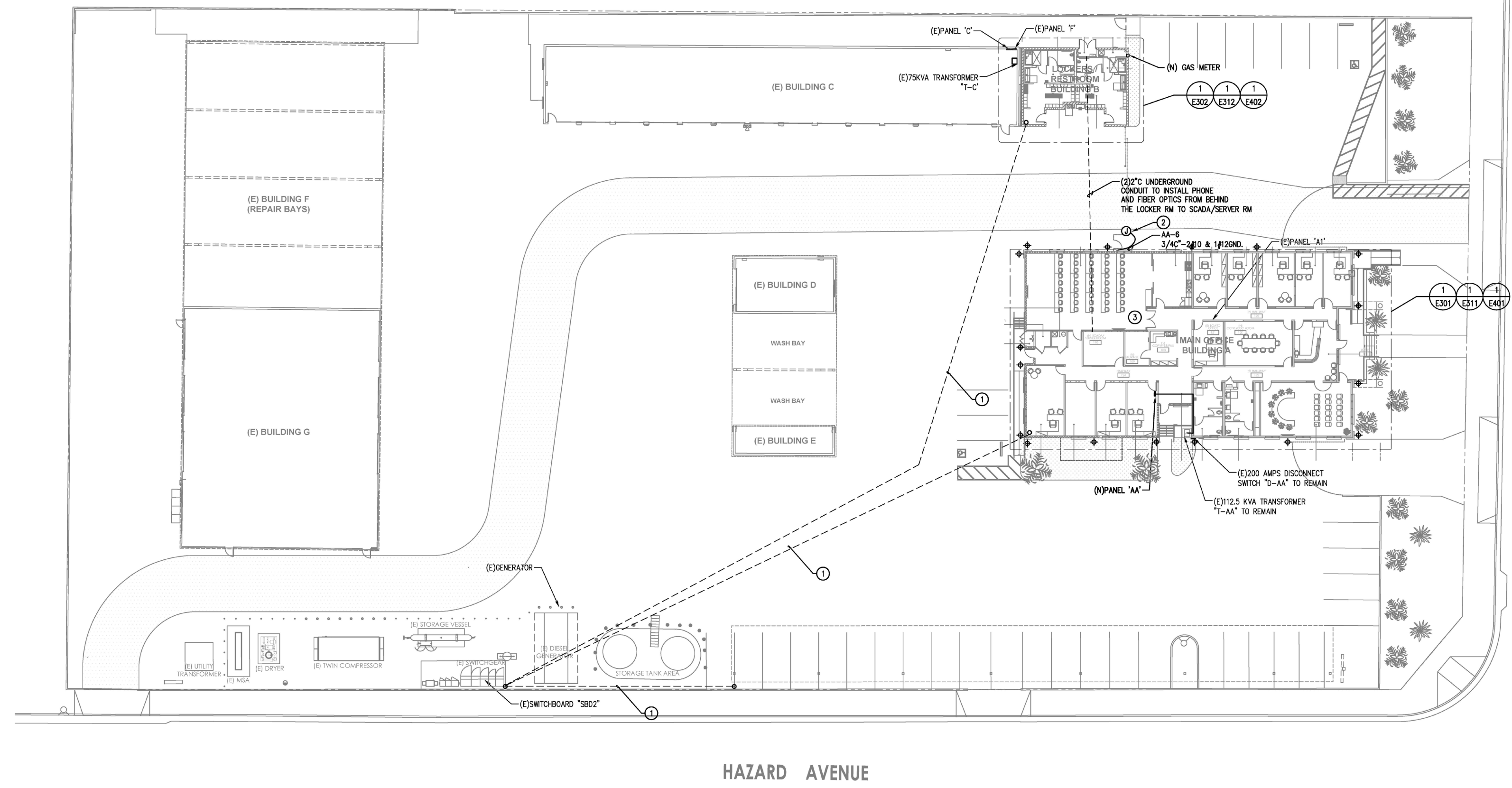
Figure 11. Employment Clause Energy Communities – Potential IRA Qualifiers



To be clear we are not certain you will get these but thought it was appropriate to share as we wait on IRS guidance as we believe it is possible you will receive some or all of these adders. Meaning the ITC would increase from 30% up to 60%. Here is a summary video from a tax attorney we follow closely in our multifamily housing segment: <https://www.cohnreznick.com/insights/inflation-reduction-act-takeaways-affordable-housing>

SHEET NOTES

- ① CONTRACTOR SHALL STUB-OUT 2" UNDERGROUND CONDUIT FOR SOLAR CANOPY.
- ② PROVIDE POWER AND CONTROLS FOR NEW AUTOMATIC GATE. BUTTON FOR DOOR OPENER SHALL BE INSTALLED AT RECEPTIONS DESK. RUN CONDUIT & WIRES, AS REQUIRED. COORDINATE EXACT LOCATION WITH ARCHITECT, PRIOR TO ANY ROUGH-IN.
- ③ ALL OUTDOOR LIGHTING TO USE BUG LIGHTS OR SHIELDS AS PER CALIFORNIA GREEN BUILDING CODE 5105.



REFERENCE ELECTRICAL SITE PLAN

SCALE: 1
N.T.S.

CONDITIONS OF APPROVAL



8200 WESTMINSTER BOULEVARD, WESTMINSTER, CA 92683 • (714) 898-3311

March 30, 2021

Sadia Syed
Rengel + Company, Architects Inc.
333 El Camino Real
Tustin, CA 92780

Subject: Development Review application (Planning Case No. 2020-1200) pertaining to property located at 14451 Cedarwood Avenue (Assessor's Parcel Number 096-383-34)

Development Review application (Case No. 2020-1200) for the following improvements at 14451 Cedarwood Avenue (APN 096-383-34):

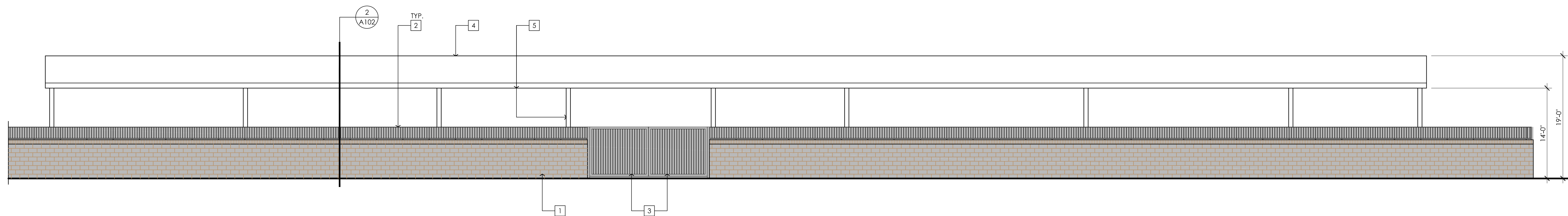
1. Demolition of an existing, 1,534-square-foot, freestanding building adjacent to an existing administration building to accommodate a 3,808-square-foot expansion of the administration building, which includes a new lobby, training room, server room, storage room, copy/file/fax room, computer room, lunch room, and three offices;
2. A 940-square-foot addition to a garage repair building, which includes new locker rooms and restrooms;
3. New solar carports (20 feet by 214 feet) covering 20 parking spaces along the south property line;
4. The addition of three parking spaces along the rear of the administration building;
5. The removal of 2,366 square feet of landscape area and the addition of 2,431 square feet of landscape area resulting in a net increase of 65 square feet of landscape area; and
6. The addition of a retractable awning attached to the existing administration building for a lunch area.

Based upon a complete review of the project architectural plans (date stamped received February 26, 2021) and the following findings, the Community Development Director approved your Development Review application on March 30, 2021 subject to compliance with the following conditions of approval.

Tri Ta Mayor, Chi Charlie Nguyen Vice Mayor, Tai Do Council Member, Carlos Manzo Council Member, District 2, Kimberly Ho Council Member, District 3, Marwan N. Youssef, Ph.D. City Manager

KEY NOTES

1. EXISTING CMU RETAINING WALL.
2. EXISTING WROUGHT IRON FENCING.
3. EXISTING WROUGHT IRON SWING GATE, LOCKED.
4. PROPOSED SOLAR PANELS.
5. PROPOSED CARPORT FRAMING.
6. SHADED AREA INDICATES EXISTING CMU WALL, GATE AND WROUGHT IRON FROM HAZARD AVENUE.



CARPORT ELEVATION - VIEW FROM HAZARD AVENUE

SCALE: 2
1/8" = 1'-0"



333 El Camino Real, Tustin, California 92780
O+ 714.832.3333 F+ 714.838.2065
www.rengelarch.com

Revisions:

No.	Date	Description

Project name:
**MIDWAY CITY
SANITARY DISTRICT**
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683



Sheet title:
**CARPORT
ELEVATIONS**

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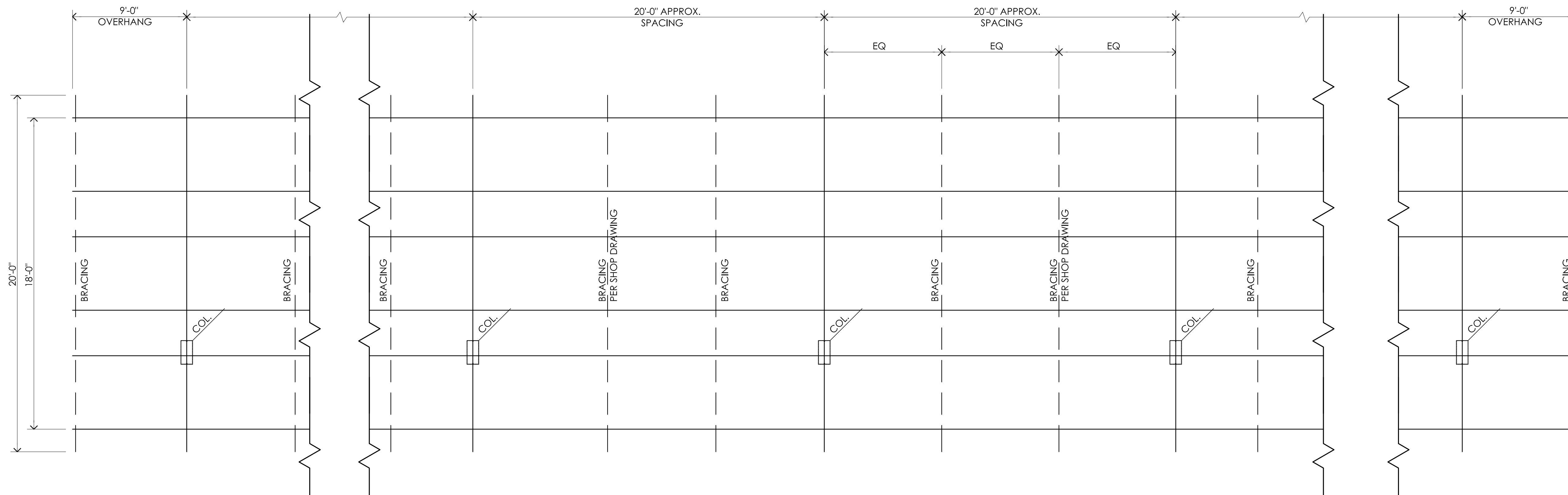
12.01.20
R.C.A.
202041
Projects/Midway City Sanitary District

A101

Revisions:

No.	Date	Description

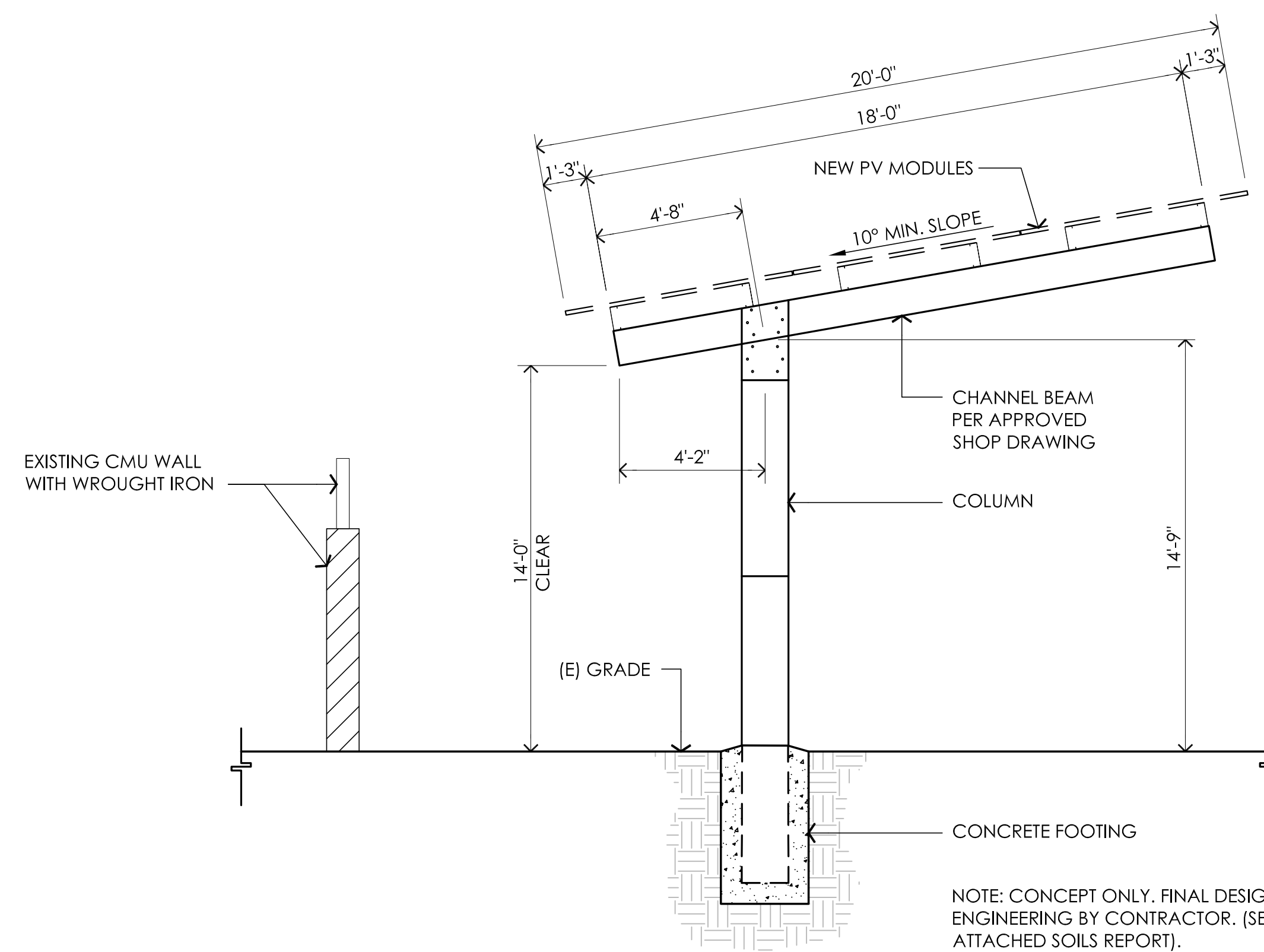
Project name:
**MIDWAY CITY
SANITARY DISTRICT**
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683



NOTE: CONCEPT ONLY. FINAL DESIGN/ ENGINEERING BY CONTRACTOR. (SEE ATTACHED SOILS REPORT).

PV CARPORT A PLAN VIEW (PROPOSED)

SCALE:
N.T.S. **1**



NOTE: CONCEPT ONLY. FINAL DESIGN/ ENGINEERING BY CONTRACTOR. (SEE ATTACHED SOILS REPORT).

PV CARPORT SECTION

PV CARPORT SECTION (PROPOSED)

SCALE:
N.T.S. **2**

Stamp:



Sheet title:
**CARPOR PLAN
AND SECTION**

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12.01.20

R.C.A.

202041

Projects/Midway City Sanitary District

A102