

**MIDWAY CITY SANITARY DISTRICT  
REGULAR MEETING  
BOARD OF DIRECTORS  
DISTRICT OFFICE  
14451 CEDARWOOD AVENUE  
WESTMINSTER, CA**

**Tuesday, April 18, 2023  
5:30 P.M.**

**AGENDA**

**OUR MISSION STATEMENT**

**THE BOARD OF DIRECTORS AND EMPLOYEES OF MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.**

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

#### **4. APPROVAL OF THE MINUTES**

- A. Approval of the Minutes of the Regular Meeting on April 4, 2023

#### **5. APPROVAL OF EXPENDITURES**

- A. Approval of Demands in the Amount of \$500,061.28

#### **6. REPORTS**

The President, General Manager, General Counsel and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report from the Outreach Committee Meeting on April 5, 2023
- D. Report from the Clean-up Event at Bowling Green Park on April 8, 2023
- E. Report from the Building Project Ad Hoc Committee Meeting on April 11, 2023
- F. Report from the Budget Workshop Meeting on April 17, 2023

#### **7. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Approve the 3<sup>rd</sup> Quarter Fiscal Year 2022-2023 Financial Reports and Budget Review
- B. Approve and File the Treasurer's Investment Report for March 2023

#### **8. OLD BUSINESS:**

None

#### **9. NEW BUSINESS**

- A. RESOLUTION 2023-10

A RESOLUTION No. 2023-10 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY CALIFORNIA, DECLARING THAT VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES FOR THE PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES **(Roll Call Vote)**

- B. Consider Approval of the Outreach Committee Recommendations

- C. Consider Partnering with Orange County Waste and Recycling (OCWR) for a Midway City Sanitary District Compost Giveaway Event

**10. INFORMATIONAL ITEMS**

- A. OC San Letter Announcing New General Manager

**11. BOARD CONCERNS/COMMENTS**

**12. GM/STAFF CONCERNS/COMMENTS**

**13. GENERAL COUNSEL CONCERNS/COMMENTS**

**14. CLOSED SESSION**

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

- A. CONFERENCE WITH LABOR WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representatives: Interim General Manager Robert Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

**15. ADJOURNMENT TO MONDAY, MAY 15, 2023**

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD AVENUE  
WESTMINSTER, CA 92683**

**April 4, 2023**

**CALL TO ORDER**

President T. Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, April 4, 2023 at 5:35 p.m.

**BOARD MEMBERS PRESENT:**

Tyler Diep  
Andrew Nguyen  
Chi Charlie Nguyen  
Sergio Contreras  
Mark Nguyen

**STAFF PRESENT:**

Robert Housley, General Manager  
Cynthia Olsder, Executive/Board Secretary  
Milo Ebrahimi, District Engineer

**OTHERS PRESENT:**

James Eggart, Legal Counsel

**PLEDGE AND INVOCATION**

Director M. Nguyen led the Pledge of Allegiance. Director S. Contreras gave the Invocation.

**PUBLIC COMMENTS**

None

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 21, 2023**

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the minutes of the Regular Meeting of March 21, 2023. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep

NAYS:

ABSTAIN:

ABSENT:

## APPROVAL OF EXPENDITURES

### A. Demands in the amount of \$1,196,468.01

#	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	14477	3/23	1,079.47	Anthony J. Vela	Reimburse sewer and trash ADU 2019-23
2	14478	3/23	468.81	AT&T (Brookhurst Lift Station)	Brookhurst Mar-2023
3	14479	3/23	379.16	AT&T Mobility (First Net)	Cell phone service Feb-2023
4	14480	3/23	670.00	Ayala's Car Wash	Washing and cleaning of district's fleet
5	14481	3/23	3,949.79	Bodyworks Equip. Inc.	Heil parts for solid waste trucks
6	14482	3/23	557.45	Cameron Welding Supply	Welding supplies for shop
7	14483	3/23	84.94	City of Westminster Hydrant	Hydrant water service Mar-2023
8	14484	3/23	190,971.98	CR Transfer, Inc.	Tonnage Fees Jan-2023
9	14485	3/23	359.90	CRC Cloud	Computer software for admin staff
10	14486	3/23	19,296.91	Cummins Pacific LLC	Engine and valve repairs to solid waste trucks
11	14487	3/23	2,669.26	Daniels Tire Service	Restock tires for solid waste
12	14488	3/23	5,890.00	Davis Farr LLP	Accounting assistance Jan-2023
13	14489	3/23	1,268.56	Driveshaftpro	Drive shaft for solid waste trucks
14	14490	3/23	659.47	Hillco Fastener Warehouse Inc.	Restock lock nuts and bolts for solid waste
15	14491	3/23	828.36	Merchants Building Maintenance, LLC	Janitorial services Mar-2023
16	14492	3/23	1,528.02	Motion and Flow Control Products, Inc.	Hydraulic hoses for solid waste truck
17	14493	3/23	91,109.98	Orange County Treasurer-Tax Collector	General election held on 11/08/22
18	14494	3/23	114.00	Paychex - Employee Screening	New hire employee screening
19	14495	3/23	252.22	Pitney Bowes Global Financial Services	Postage machine 04/10 - 07/09/23
20	14496	3/23	201.00	Pitney Bowes/Purchase Power	Postage for Feb-2023
21	14497	3/23	416.50	Rutan & Tucker, LLP	Legal Services Feb-2023
22	14498	3/23	1,803.52	Safety-Kleen Systems, Inc.	Hydraulic oil for solid waste trucks
23	14499	3/23	490.26	Snap-On Tools	Tools for shop use
24	14500	3/23	125.12	SoCalGas	Natural Gas for offices, shop, and wash rack
25	14501	3/23	1,349.00	Spectrum Enterprise (Time Warner Cable)	Internet Services Mar-2023
26	14502	3/23	322.17	Staples Business Credit	Membership fee Feb-2023
27	14503	3/23	414,024.84	TEC of California, Inc. - Trucks	Mack truck front loader 2023
28	14504	3/23	555.48	UniFirst Corporation	Employee uniform & laundry services
29	14505	3/23	1,500.00	Viet Link Radio	Radio outreach
30	14506	3/23	2,062.50	VNCR	Radio outreach
31	14507	3/23	243,736.33	Woodcliff Corporation - Contractor	Building project pay application #5 Feb-2023
32	14508	3/23	12,828.23	Woodcliff Corporation - Escrow Account	Building project pay application #5 - Retention pmt
33	14509	3/23	8,900.50	Woodruff, Spradlin & Smart	Legal services Feb-2023
34			<b>\$ 1,010,453.73</b>	<b>CHECKS SUBTOTAL</b>	
35					
36				<b>PAYROLL:</b>	<b>MEMO</b>
37	ACH	3/22	\$ 77,256.37	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
38	ACH	3/22	\$ 5,645.28	Nationwide Retirement Solutions	457 Deferred Compensation (Employees)
39			<b>\$ 82,901.65</b>	<b>ACH TRANSFERS SUBTOTAL</b>	
40					
41				<b>ACH PAYMENTS:</b>	<b>MEMO</b>
42	ACH	3/8	\$ 15,252.31	CalPERS	Retirement Contributions for 02/20-03/05/23
43	ACH	3/22	\$ 15,391.27	CalPERS	Retirement Contributions for 03/06-03/19/23
44	ACH	3/24	\$ 6,874.74	CalPERS	Board of Directors Health Insurance Premiums for Apr-23
45	ACH	3/24	\$ 65,594.31	CalPERS	Active Employee and Retiree Health Ins Premiums Apr-23
46			<b>\$ 103,112.63</b>	<b>ACH TRANSFERS SUBTOTAL</b>	
47					
48			<b>\$ 1,196,468.01</b>	<b>TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)</b>	
49					
50				<b>BANK TRANSFERS:</b>	
51	UB	3/14	\$ 665,000.00	Transfer Funds from UB Money Market to UB Checking	
52	UB	3/23	\$ 500,000.00	Transfer Funds from LAIF to UB Checking	
53			<b>\$ 1,165,000.00</b>	<b>BANK TRANSFERS</b>	

A motion was made by Director C. Nguyen, seconded by Director S. Contreras, to approve the expenditures in the amount of \$1,196,468.01. The motion was approved by the following 4-0-1 vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen

NAYS:

ABSTAIN: T. Diep

ABSENT:

## **REPORTS**

### **Report of President:**

None

### **Report of Interim General Manager**

GM R. Housley reported that he has received a letter from CR&R regarding the landfill system situation within Orange County. Due to the prolonged delays, CR&R is requesting support from the District in a variance to dispose their solid waste at other landfills outside of Orange County until the system is fully operational.

GM R. Housley reported that the District just purchased a new pick-up truck for operations. Additionally, a second email will be sent to decide on a date for the field trip to the CR&R Anaerobic Digestion Plant.

### **Report from the District Luncheon on March 22, 2023**

President Diep reported that it was a gathering to recognize the hard work of the staff, and it was nice to see Ken Robbins once more.

### **Report from OC San District Special Meeting on March 22, 2023**

Director A. Nguyen reported that OC San adopted Ordinance No. OC SAN-58, adopting regional sewer service charges, which includes an average increase of 3.5% per year for the following five years. He also provided an update on the Westminster Blvd. Sewer Project.

### **Report from the Building Project Ad Hoc Committee Meeting on March 28, 2023**

Director M. Nguyen reported that the meeting was effective, and he deferred to GM R. Housley to provide the update.

GM R. Housley reported that the project is now expected to be finished sometime in September. He also reported that he attended a meeting with Rengel to go over the purpose of each office area, set up a general budget, create a schedule, and discuss the best course of action for the purchasing of office furniture and desks.

## Report from the ISDOC Virtual Quarterly Meeting on March 30, 2023

Director S. Contreras reported that a lobbyist was present and was doing most of the speaking. He was discussing the legislative procedure and process.

### CONSENT CALENDAR

- A. Approve the Statement of Work for Audit Services, the Agreed-upon Procedures, and Compilation & Preparation Between the Midway City Sanitary District and CliftonLarsonAllen, LLP to Perform the Independent Audit for Fiscal Year 2022-2023
- B. Approve Request of Solid Waste Driver Robert Mayfield to Received 40 hours of Vacation Pay in Lieu of Time Off to Financial Hardship

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

### OLD BUSINESS

None

### NEW BUSINESS

- A. CONSIDERATION OF RESOLUTION NO. 2023-09 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING AMENDED PURCHASING POLICY AND PROCEDURES

A staff report and recommendation were provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director S. Contreras, to adopt Resolution No. 2023-09, adopting amended purchasing policy and procedures. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

- B. Consider Approval of a Consultant Agreement between the Midway City Sanitary District and Kenneth Robbins to Provide Temporary Consulting and Advisory Services in an Amount Not to Exceed \$15,600

A staff report and recommendation were provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director M. Nguyen, to approve and authorize the General Manager to execute the proposed consultant agreement with Kenneth Robbins to provide temporary consulting and advisory services, in an amount not to exceed \$15,600. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

- C. Consider Approval of Notice of Termination / Non-Renewal of the Automatic Renewal and Extension Provision of the Exclusive Franchise Agreement with CR&R Incorporated

A staff report and recommendation were provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to approve and authorize the General Manager to sign the attached notice of termination / non-renewal of automatic renewal and extension provision of the exclusive franchise agreement between the Midway City Sanitary District and CR&R Incorporated. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT:

## **INFORMATIONAL ITEMS**

1. March 29, 2023 CR&R Request for Support to Utilize Landfills Outside of Orange County

Received and Filed

## **BOARD CONCERNS/COMMENTS**

The Board thanked staff.

## **GM/STAFF CONCERNS/COMMENT**

GM R. Housley reminded the Board of the Outreach Committee meeting on April 5, 2023, as well as the clean-up event on April 8, 2023. He said that door hangers, mailers, and a banner would be displayed two days prior to the clean-up event.



## GENERAL COUNSEL CONCERNS/COMMENTS

None

## CLOSED EXECUTIVE SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency Designated Representatives: Interim General Manager Robert Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

The Board did not convene into closed session.

## ADJOURNMENT

President T. Diep adjourned the meeting at 6:09 p.m. to the next Board meeting to be held at the District on Tuesday, April 18, 2023 at 5:30 p.m.

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Andrew Nguyen, Secretary

## AGENDA ITEM 5A

Date: April 18, 2023

To: Board of Directors

Prepared by: Robert Housley, Director of Finance & Human Resources

Subject: Approval of Demands in the Amount of \$500,061.28

### **BACKGROUND**

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the District during the specified period. The report is designed to communicate fiscal activity based upon adopted and approved budget appropriations.

The demands on the attached register have been duly reviewed by the Treasurer.

### **FISCAL IMPACT**

The total value of demands for this period is \$500,061.28. This includes expenses, payroll and payroll related disbursements.

Sufficient funds are available to process all payments.

### **RECOMMENDATION**

Staff recommends that the Board of Directors review and approve the attached Register of Demands.

**DISBURSEMENTS FOR  
April 18, 2023**

#	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	14510	3/30	685.55	Advanced Office	Toner for Ricoh copier
2	14511	3/30	67,604.67	AKM Consulting Engineers, Inc.	SSMP consultant 01/30-02/24/23
3	14512	3/30	640.00	Ayala's Car Wash	Washing and cleaning of district's fleet
4	14513	3/30	4,005.08	Bodyworks Equip. Inc.	Heil and lift parts for solid waste trucks
5	14514	3/30	174,475.04	CR Transfer, Inc.	Tonnage fees Feb-2023
6	14515	3/30	2,110.20	Cummins Pacific LLC	Engine spark plugs and seals for solid waste trucks
7	14516	3/30	1,035.12	Daniels Tire Service	Restock tires for solid waste
8	14517	3/30	626.97	Frontier Communications	District office phones & lift stations
9	14518	3/30	399.64	Motion and Flow Control Products, Inc.	Hydraulic hoses for solid waste trucks
10	14519	3/30	359.10	Paychex	Time & attendance Mar-2023
11	14520	3/30	33.90	Pre-Paid Legal Services, Inc.	Prepaid legal Mar-2023
12	14521	3/30	1,611.47	Raycom (Mobile Relay Assoc.)	2-Way radio C2B10568 for NG-18
13	14522	3/30	3,482.87	Safety-Kleen Systems, Inc.	Transmission oil for solid waste trucks
14	14523	3/30	310.86	Snap-On Tools	Tools for shop
15	14524	3/30	28.46	SoCal Auto & Truck Parts, Inc.	Head lamp for NG-16
16	14525	3/30	9,308.37	Southern California Edison	District Offices, CNG station, and lift stations
17	14526	3/30	98.02	Spectrum Enterprise (Time Warner Cable)	Internet Services Mar-2023
18	14527	3/30	1,349.84	Standard Insurance Company Life	Life Insurance & AD&D premiums
19	14528	3/30	278.54	UniFirst Corporation	Employee uniform & laundry services
20	14529	3/30	25.52	Union Bank (NC)	Wiper blades for solid waste truck
21	14530	3/31	40,221.73	Ken Grody Ford	2023 Ford Ranger crewcab XLT pickup truck
22	14531	4/6	930.38	Advanced Office	Ricoh copier service 04/04/2023
23	14532	4/6	510.00	Ayala's Car Wash	Washing and cleaning of district's fleet
24	14533	4/6	1,532.06	Betts Truck Parts & Service	Walking beam part rear suspension NG-4
25	14534	4/6	1,419.68	Bodyworks Equip. Inc.	Hydraulic hose tray kits for solid waste truck
26	14535	4/6	255.92	Cameron Welding Supply	Welding supplies for shop
27	14536	4/6	37.41	City of Westminster-Water Billing	Hammon and Westminster lift station water
28	14537	4/6	2,205.03	Clean Energy	CNG Station site service (2)
29	14538	4/6	1,370.00	CRC Cloud	Monthly support and reconfigure computer for Engineer
30	14539	4/6	4,762.57	Daniels Tire Service	Restock tires for solid waste
31	14540	4/6	601.00	Hillco Fastener Warehouse Inc.	Restock lock nuts and bolts for solid waste
32	14541	4/6	170.00	MemorialCare Medical Foundation	DMV physicals and random drug testing - all departments
33	14542	4/6	1,255.00	Odyssey Power Corporation	Generator maintenance (3)
34	14543	4/6	145.46	PSI	Replace leaking hand gun for wash rack
35	14544	4/6	11,087.00	Rengel + Company Architects, Inc	Building project management Mar-2023
36	14545	4/6	1,080.24	Samsara Inc.	License & GPS/Camera System for NG-18
37	14546	4/6	274.81	Snap-On Tools	Tools for shop use
38	14547	4/6	10,802.15	SoCalGas	Natural Gas for offices, shop, and wash rack
39	14548	4/6	904.29	Staples Business Credit	Restock office supplies for Mar-2023
40	14549	4/6	300.00	Streamline	Website monthly member fee
41	14550	4/6	22,317.39	TEC Of California, Inc.	Restock parts, supplies, fleet repairs and maintenance
42	14551	4/6	17,180.00	Tesco Controls, Inc.	SCADA upgrade
43	14552	4/6	24.00	Underground Service Alert	Underground dig alerts Mar-2023
44	14553	4/6	277.74	UniFirst Corporation	Employee uniform & laundry services
45			<b>\$ 388,133.08</b>	<b>CHECKS SUBTOTAL</b>	
46					
47				<b>PAYROLL:</b>	<b>MEMO</b>
48	ACH	4/5	\$ 81,365.56	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
49	ACH	4/7	\$ 7,939.13	Paychex	Board of Directors Payroll - Checks, Taxes, & Direct Deposits
50	ACH	4/10	\$ 846.00	Nationwide Retirement Solutions	457 Deferred Compensation (Board of Directors)
51	ACH	4/10	\$ 5,605.23	Nationwide Retirement Solutions	457 Deferred Compensation (Employees)
52			<b>\$ 95,755.92</b>	<b>ACH TRANSFERS SUBTOTAL</b>	
53					
54				<b>ACH PAYMENTS:</b>	<b>MEMO</b>
55	ACH	3/24	\$ 72.00	WEX Health	HRA Monthly Fee for Feb-23
56	ACH	4/5	\$ 16,100.28	CalPERS	Retirement Contributions for 03/20 - 04/02/23
57			<b>\$ 16,172.28</b>	<b>ACH TRANSFERS SUBTOTAL</b>	
58					
59			<b>\$ 500,061.28</b>	<b>TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)</b>	
60					
61				<b>BANK TRANSFERS:</b>	
62	UB	3/31	\$ 100,000.00	Transfer Funds from UB Money Market to UB Checking	
63	UB	4/5	\$ 200,000.00	Transfer Funds from LAIF to UB Checking	
64			<b>\$ 200,000.00</b>	<b>BANK TRANSFERS</b>	

## AGENDA ITEM 7A

Date: April 18, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve the 3<sup>rd</sup> Quarter Fiscal Year 2022-2023 Financial Reports and Budget Review

### **BACKGROUND**

This report provides a financial update and analysis of the district's finances (revenues, expense, and reserves) for fiscal-year-to date.

The attached financial reports are:

1. Statement of Net Assets [Purple]
2. Statement of Revenues & Expenses by Department (Class) [Yellow]
3. Budget vs. Actual [Pink]

### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve the financial reports and budget review as presented.

### **FISCAL IMPACT**

Informational item only.



11:23 AM

04/13/23

Accrual Basis

**Midway City Sanitary District**  
**Statement of Net Assets**  
As of March 31, 2023

	Mar 31, 23	Mar 31, 22	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1000.00 · Cash in Checking - UB 5683	182,077.65	388,939.40	-206,861.75
1020.00 · Money Market - UB 5691	352.41	51,767.70	-51,415.29
1030.00 · Petty Cash	300.00	300.00	0.00
1035.00 · HRA Reserve Fund - WEX	7,880.53	0.00	7,880.53
1037.00 · Escrow Account - CBB 4618	74,757.39	0.00	74,757.39
<b>1040.00 · Local Agency Investment Fund</b>			
1040.10 · Operating	8,506,140.46	12,495,697.76	-3,989,557.30
1040.20 · Midway City	1,612,905.53	2,730,696.48	-1,117,790.95
1040.30 · Buildings, Equip & Facilities	5,367,118.67	5,275,528.77	91,589.90
1040.40 · Lift Stations & Sewer Lines	30,606,387.01	24,523,499.76	6,082,887.25
1040.50 · CNG Station & Facilities	1,934,609.34	964,821.60	969,787.74
1040.60 · Vehicle Replacement	4,007,353.65	3,414,400.03	592,953.62
<b>Total 1040.00 · Local Agency Investment Fund</b>	<b>52,034,514.66</b>	<b>49,404,644.40</b>	<b>2,629,870.26</b>
<b>1070.00 · CalTRUST</b>			
1070.10 · CalTRUST Medium-Term Fund	1,532,350.48	1,511,738.68	20,611.80
1070.20 · CalTRUST Market Gain/(Loss)	-72,037.41	-50,004.48	-22,032.93
<b>Total 1070.00 · CalTRUST</b>	<b>1,460,313.07</b>	<b>1,461,734.20</b>	<b>-1,421.13</b>
<b>1090.00 · 115 Trust Fund, Restricted</b>			
1090.10 · CEPPT Trust Related to Pensions	4,325,000.00	3,000,000.00	1,325,000.00
1090.20 · CEPPT Trust Market Gain/(Loss)	79,568.36	491,602.76	-412,034.40
<b>Total 1090.00 · 115 Trust Fund, Restricted</b>	<b>4,404,568.36</b>	<b>3,491,602.76</b>	<b>912,965.60</b>
<b>Total Checking/Savings</b>	<b>58,164,764.07</b>	<b>54,798,988.46</b>	<b>3,365,775.61</b>
<b>Other Current Assets</b>			
2015.00 · Interest Receivable	4,147.17	38,951.89	-34,804.72
2600.00 · Inventory	164,878.66	131,093.85	33,784.81
<b>Total Other Current Assets</b>	<b>169,025.83</b>	<b>170,045.74</b>	<b>-1,019.91</b>
<b>Total Current Assets</b>	<b>58,333,789.90</b>	<b>54,969,034.20</b>	<b>3,364,755.70</b>
<b>Fixed Assets</b>			
3500.00 · Land	92,948.00	92,948.00	0.00
3510.00 · Construction Work In Progress	1,882,166.82	321,466.87	1,560,699.95
3520.00 · Buildings & Improvements	906,409.40	1,024,973.61	-118,564.21
3530.00 · Lift Stations	5,582,673.12	5,582,673.12	0.00
3540.00 · Gravity Lines & Force Mains	17,818,984.25	17,818,984.25	0.00
3550.00 · Resident Containers	857,689.02	857,689.02	0.00
3560.00 · CNG Station & Facilities	3,459,268.18	3,459,268.18	0.00
3570.00 · Solid Waste Trash Trucks	5,019,135.23	4,561,684.06	457,451.17
<b>3580.00 · Other Vehicles</b>			
3580.10 · Administration Vehicles	63,387.30	23,165.57	40,221.73
3580.20 · Solid Waste Vehicles	165,249.21	165,249.21	0.00
3580.30 · Sewer Trucks & Vehicles	1,223,647.19	1,223,647.19	0.00
<b>Total 3580.00 · Other Vehicles</b>	<b>1,452,283.70</b>	<b>1,412,061.97</b>	<b>40,221.73</b>
<b>3590.00 · Other Equipment</b>			
3590.10 · Office Furniture & Equipment	64,770.46	70,346.15	-5,575.69
3590.20 · Garage Facilities	88,726.39	88,726.39	0.00
3590.30 · Garage Equipment & Vehicles	161,985.14	151,799.72	10,185.42
3590.40 · Solid Waste Equipment - Other	58,325.84	58,325.84	0.00
3590.50 · Sewer Equipment - Other	685,214.46	701,259.46	-16,045.00
<b>Total 3590.00 · Other Equipment</b>	<b>1,059,022.29</b>	<b>1,070,457.56</b>	<b>-11,435.27</b>
<b>3600.00 · Accumulated Depreciation</b>			
3600.10 · Accumulated Depreciation Admin	-2,057,468.20	-2,069,235.37	11,767.17
3600.20 · Accumulated Depreciation Garage	-11,126.74	0.00	-11,126.74
3600.30 · Accum Depreciation Solid Waste	-4,593,088.22	-3,130,874.58	-1,462,213.64



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Accrual Basis

**Midway City Sanitary District**  
**Statement of Net Assets**  
As of March 31, 2023

	Mar 31, 23	Mar 31, 22	\$ Change
3600.40 · Accumulated Depreciation Sewer	-8,955,184.10	-8,003,094.45	-952,089.65
<b>Total 3600.00 · Accumulated Depreciation</b>	<b>-15,616,867.26</b>	<b>-13,203,204.40</b>	<b>-2,413,662.86</b>
<b>Total Fixed Assets</b>	<b>22,513,712.75</b>	<b>22,999,002.24</b>	<b>-485,289.49</b>
<b>Other Assets</b>			
6500.00 · Deferred Outflows from Pension	3,032,187.00	542,369.37	2,489,817.63
6510.00 · Deferred Outflows from OPEB	220,451.00	166,376.00	54,075.00
<b>Total Other Assets</b>	<b>3,252,638.00</b>	<b>708,745.37</b>	<b>2,543,892.63</b>
<b>TOTAL ASSETS</b>	<b>84,100,140.65</b>	<b>78,676,781.81</b>	<b>5,423,358.84</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
5000.00 · Accounts Payable	39,773.51	277,958.03	-238,184.52
<b>Total Accounts Payable</b>	<b>39,773.51</b>	<b>277,958.03</b>	<b>-238,184.52</b>
<b>Credit Cards</b>			
5005.00 · US Bank Cal Card	-7,781.75	0.00	-7,781.75
<b>Total Credit Cards</b>	<b>-7,781.75</b>	<b>0.00</b>	<b>-7,781.75</b>
<b>Other Current Liabilities</b>			
5010.00 · Accrued Expenses			
5010.40 · Group Insurance	16.95	0.00	16.95
5010.00 · Accrued Expenses - Other	213,152.15	0.00	213,152.15
<b>Total 5010.00 · Accrued Expenses</b>	<b>213,169.10</b>	<b>0.00</b>	<b>213,169.10</b>
<b>Total Other Current Liabilities</b>	<b>213,169.10</b>	<b>0.00</b>	<b>213,169.10</b>
<b>Total Current Liabilities</b>	<b>245,160.86</b>	<b>277,958.03</b>	<b>-32,797.17</b>
<b>Long Term Liabilities</b>			
6020.00 · Compensated Absences	273,389.32	0.00	273,389.32
6520.00 · Deferred Inflows from Pension	472,822.00	287,520.00	185,302.00
6530.00 · Deferred Inflows from OPEB	1,755,522.00	570,681.00	1,184,841.00
6540.00 · Net Pension Liability	-2,768,839.00	-72,379.00	-2,696,460.00
6550.00 · Net OPEB Liability	-2,292,610.40	-783,581.40	-1,509,029.00
<b>Total Long Term Liabilities</b>	<b>-2,559,716.08</b>	<b>2,240.60</b>	<b>-2,561,956.68</b>
<b>Total Liabilities</b>	<b>-2,314,555.22</b>	<b>280,198.63</b>	<b>-2,594,753.85</b>
<b>Equity</b>			
4000.00 · Net Position	84,263,621.98	75,664,271.19	8,599,350.79
4100.00 · Restricted	109,840.71	0.00	109,840.71
Net Income	2,041,233.18	2,732,311.99	-691,078.81
<b>Total Equity</b>	<b>86,414,695.87</b>	<b>78,396,583.18</b>	<b>8,018,112.69</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>84,100,140.65</b>	<b>78,676,781.81</b>	<b>5,423,358.84</b>



## Midway City Sanitary District Revenues & Expenditures by Department July 2022 through March 2023

	Administrat...	Board of Di...	Fleet Maint	Sewer	Solid Waste	TOTAL
<b>Income</b>						
<b>7000.00 · Operating Revenues</b>						
7010.00 · Trash & Sewer Collection Fees	4,795,033.33	0.00	0.00	0.00	0.00	4,795,033.33
7020.00 · Add'l Container & Service Fees	0.00	0.00	0.00	194.96	10,983.78	11,178.74
7030.00 · Franchise Fees	0.00	0.00	0.00	0.00	810,873.81	810,873.81
7040.00 · Plan Check & Inspection Fees	100.00	0.00	0.00	40,954.93	0.00	41,054.93
7050.00 · Connection Fees	0.00	0.00	0.00	14,948.65	0.00	14,948.65
<b>Total 7000.00 · Operating Revenues</b>	<b>4,795,133.33</b>	<b>0.00</b>	<b>0.00</b>	<b>56,098.54</b>	<b>821,857.59</b>	<b>5,673,089.46</b>
<b>8000.00 · Non-Operating Revenues</b>						
8010.00 · Property Tax Secured	818,730.84	0.00	0.00	0.00	0.00	818,730.84
8020.00 · Property Tax Unsecured	32,089.91	0.00	0.00	0.00	0.00	32,089.91
8030.00 · Property Tax Supplemental	33,433.30	0.00	0.00	0.00	0.00	33,433.30
8040.00 · Homeowner's Prop Tax Relief	2,882.46	0.00	0.00	0.00	0.00	2,882.46
8050.00 · Public Utility & Reg. Railroad	32,408.20	0.00	0.00	0.00	0.00	32,408.20
8060.00 · Pass-thru County of Orange	240,565.49	0.00	0.00	0.00	0.00	240,565.49
8070.00 · Pass-thru City of Westminster	1,878,537.79	0.00	0.00	0.00	0.00	1,878,537.79
8080.00 · Investment Income	1,075,177.33	0.00	0.00	0.00	0.00	1,075,177.33
8090.00 · Interest on Unapportioned Taxes	1,600.18	0.00	0.00	0.00	0.00	1,600.18
8100.00 · Other Revenue						
8100.10 · Mattress Recycling	0.00	0.00	0.00	0.00	3,471.75	3,471.75
8100.20 · Scrap Metals & Recycables	0.00	0.00	0.00	0.00	6,589.65	6,589.65
8100.30 · Used Oil Recycling	0.00	0.00	0.00	0.00	216.00	216.00
8100.40 · CalRecycle Curbside Program	0.00	0.00	0.00	0.00	25.56	25.56
8100.50 · Renewable Fuel RINS/LCFS	0.00	0.00	0.00	0.00	7,522.57	7,522.57
8100.60 · Waste Disposal Agreement	0.00	0.00	0.00	0.00	0.00	0.00
8100.70 · Grants & Agreements	0.00	0.00	0.00	0.00	0.00	0.00
8100.80 · Miscellaneous Other Revenue	1,244.75	0.00	0.00	0.00	0.00	1,244.75
<b>Total 8100.00 · Other Revenue</b>	<b>1,244.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,825.53</b>	<b>19,070.28</b>
8150.00 · Gain/Loss on Disposal of Assets	-4,919.84	0.00	0.00	0.00	0.00	-4,919.84
<b>Total 8000.00 · Non-Operating Revenues</b>	<b>4,111,750.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,825.53</b>	<b>4,129,575.94</b>
<b>Total Income</b>	<b>8,906,883.74</b>	<b>0.00</b>	<b>0.00</b>	<b>56,098.54</b>	<b>839,683.12</b>	<b>9,802,665.40</b>
<b>Gross Profit</b>	<b>8,906,883.74</b>	<b>0.00</b>	<b>0.00</b>	<b>56,098.54</b>	<b>839,683.12</b>	<b>9,802,665.40</b>
<b>Expense</b>						
<b>7500.00 · Personnel &amp; Benefits</b>						
7510.00 · Salaries & Wages	649,678.47	68,100.00	197,255.49	285,575.78	690,389.26	1,890,999.00
7520.00 · Medicare	9,358.95	962.12	2,841.68	4,117.30	9,828.69	27,108.74
7530.00 · CalPERS Retirement	67,047.13	0.00	29,147.12	39,772.56	59,571.24	195,538.05
7550.00 · Group Insurance						
7550.10 · Health Benefits	105,974.21	58,270.80	50,978.06	69,887.09	194,211.32	479,321.48
7550.20 · Health Reimbursement Agreement	14,069.42	6,855.96	0.00	0.00	0.00	20,925.38
7550.30 · Life & AD&D	2,824.32	752.00	1,209.12	1,722.08	4,517.52	11,025.04
7550.40 · Dental Benefits	4,204.81	3,234.31	1,130.07	2,737.73	10,813.08	22,120.00
7550.50 · Vision Benefits	481.56	329.84	208.24	279.58	1,087.03	2,386.25
<b>Total 7550.00 · Group Insurance</b>	<b>127,554.32</b>	<b>69,442.91</b>	<b>53,525.49</b>	<b>74,626.48</b>	<b>210,628.95</b>	<b>535,778.15</b>
7560.00 · Group Insurance Retirees	54,125.47	0.00	3,551.70	26,816.16	45,361.92	129,855.25
7570.00 · Workers' Compensation	3,956.12	347.75	10,352.40	14,683.06	54,083.93	83,423.26
7575.00 · Uniforms & Laundry Service	382.69	0.00	1,807.66	1,686.18	6,870.38	10,746.91
7580.00 · Employee Reimbursements	1,862.87	0.00	558.87	1,409.37	3,263.76	7,094.87
<b>Total 7500.00 · Personnel &amp; Benefits</b>	<b>913,966.02</b>	<b>138,852.78</b>	<b>299,040.41</b>	<b>448,686.89</b>	<b>1,079,998.13</b>	<b>2,880,544.23</b>
<b>7600.00 · Operating Expenses</b>						
7605.00 · Election Costs	0.00	91,109.98	0.00	0.00	0.00	91,109.98
7610.00 · Board Meeting Expenses	0.00	2,284.35	0.00	0.00	0.00	2,284.35
7615.00 · Office Expenses	7,698.02	0.00	0.00	0.00	0.00	7,698.02
7620.00 · Operating Expense	8,730.71	331.17	0.00	4,025.94	4,411.33	17,499.15
7625.00 · LAFCO	19,152.59	0.00	0.00	0.00	0.00	19,152.59
7630.00 · Services & Supplies						
7630.10 · Alarm Services	335.00	0.00	0.00	0.00	987.00	1,322.00
7630.20 · Banking Services & Fees	3,888.56	0.00	0.00	0.00	0.00	3,888.56
7630.30 · GPS Services	0.00	0.00	2,746.86	5,493.72	33,210.86	41,451.44
7630.40 · Janitorial Services & Supplies	7,310.46	0.00	191.90	0.00	0.00	7,502.36
7630.60 · Payroll Services	10,447.85	2,124.83	0.00	0.00	57.00	12,629.68
7630.70 · Postage & Postage Machine	2,579.31	0.00	0.00	0.00	0.00	2,579.31
7630.80 · Wash & Detail Fleet & Vehicles	0.00	0.00	0.00	0.00	15,990.00	15,990.00
7630.00 · Services & Supplies - Other	311.05	0.00	397.89	0.00	0.00	708.94



## Midway City Sanitary District Revenues & Expenditures by Department July 2022 through March 2023

	Administrat...	Board of Di...	Fleet Maint	Sewer	Solid Waste	TOTAL
<b>Total 7630.00 · Services &amp; Supplies</b>	<b>24,872.23</b>	<b>2,124.83</b>	<b>3,336.65</b>	<b>5,493.72</b>	<b>50,244.86</b>	<b>86,072.29</b>
7640.00 · Permits Fees Testing & Taxes	1,697.52	0.00	0.00	18,522.00	0.00	20,219.52
7645.00 · Memberships Dues & Subscrptions	10,328.00	0.00	0.00	499.00	0.00	10,827.00
7650.00 · Staff Development & Travel	8,011.07	6,780.16	0.00	0.00	0.00	14,791.23
7655.00 · Education & Training	1,207.13	0.00	1,476.40	1,410.52	407.70	4,501.75
7660.00 · Employee Awards & Recognition	35,178.48	0.00	0.00	0.00	0.00	35,178.48
7665.00 · Medical Exams & Testing	210.00	0.00	689.00	606.60	1,933.27	3,438.87
7670.00 · Property & Liability Insurance	70,988.78	0.00	74,816.93	86,398.89	138,954.68	371,159.28
7675.00 · Claims Expenses	0.00	0.00	0.00	0.00	359.85	359.85
7680.00 · Gasoline & Diesel Fuel	1,458.08	0.00	3,382.39	4,960.51	4,607.71	14,408.69
7685.00 · Tonnage Disposal Fees						
7685.10 · Trash (Black Cart)	0.00	0.00	0.00	0.00	990,069.36	990,069.36
7685.30 · Organics (Green Cart)	0.00	0.00	0.00	0.00	695,640.13	695,640.13
<b>Total 7685.00 · Tonnage Disposal Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,685,709.49</b>	<b>1,685,709.49</b>
7690.00 · Containers/Carts						
7690.10 · Black Carts	0.00	0.00	0.00	0.00	98,825.47	98,825.47
7690.20 · Blue Carts	0.00	0.00	0.00	0.00	98,419.03	98,419.03
7690.30 · Green Carts	0.00	0.00	0.00	0.00	48,230.20	48,230.20
<b>Total 7690.00 · Containers/Carts</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>245,474.70</b>	<b>245,474.70</b>
7695.00 · Tools & Equipment	0.00	0.00	26,390.75	0.00	0.00	26,390.75
<b>Total 7600.00 · Operating Expenses</b>	<b>189,532.61</b>	<b>102,630.49</b>	<b>110,092.12</b>	<b>121,917.18</b>	<b>2,132,103.59</b>	<b>2,656,275.99</b>
7700.00 · Repairs & Maintenance						
7700.05 · Buildings & Facilities	261.00	0.00	2,726.65	0.00	0.00	2,987.65
7700.10 · CNG Facilities	0.00	0.00	0.00	1,465.63	30,430.98	31,896.61
7700.15 · Vehicles	0.00	0.00	8,191.41	554.64	0.00	8,746.05
7700.20 · Trash Trucks	0.00	0.00	1,810.85	0.00	131,218.51	133,029.36
7700.25 · Vactor Trucks	0.00	0.00	0.00	15,351.47	0.00	15,351.47
7700.30 · Tires	0.00	0.00	1,098.94	0.00	65,984.14	67,083.08
7700.35 · Restock Parts & Supplies	0.00	0.00	9,979.96	1,833.46	161,972.46	173,785.88
7700.45 · Lift Station No. 2 Hammon	0.00	0.00	0.00	1,228.00	620.61	1,848.61
7700.50 · Lift Station No. 3 Westminster	0.00	0.00	0.00	2,103.84	151.85	2,255.69
7700.55 · Lift Station No. 4 Brookhurst	0.00	0.00	0.00	2,200.00	0.00	2,200.00
7700.60 · Lift Station Maintenance	0.00	0.00	0.00	52,945.17	0.00	52,945.17
7700.65 · Manholes	0.00	0.00	0.00	8,478.41	0.00	8,478.41
7700.85 · Hazardous Waste Used/Mixed Oil	0.00	0.00	473.00	0.00	0.00	473.00
7700.95 · Other Repairs & Maintenance	0.00	0.00	877.52	80.45	106.07	1,064.04
<b>Total 7700.00 · Repairs &amp; Maintenance</b>	<b>261.00</b>	<b>0.00</b>	<b>25,158.33</b>	<b>86,241.07</b>	<b>390,484.62</b>	<b>502,145.02</b>
7725.00 · Professional & Tech Services						
7725.10 · Audit & Financial Services	19,490.00	0.00	0.00	0.00	0.00	19,490.00
7725.20 · Engineering & Consulting	0.00	0.00	0.00	81,479.17	0.00	81,479.17
7725.30 · Legal Services Personnel	6,737.50	0.00	0.00	0.00	0.00	6,737.50
7725.40 · Legal Services General Counsel	77,759.32	0.00	0.00	0.00	0.00	77,759.32
7725.50 · Information Technology	30,574.47	0.00	0.00	194.66	0.00	30,769.13
7725.70 · Prof & Consulting Services	3,050.00	0.00	0.00	7,168.50	7,168.50	17,387.00
7725.80 · SCADA System	0.00	0.00	0.00	3,934.11	0.00	3,934.11
7725.90 · Temporary Personnel	10,972.50	0.00	0.00	0.00	0.00	10,972.50
<b>Total 7725.00 · Professional &amp; Tech Services</b>	<b>148,583.79</b>	<b>0.00</b>	<b>0.00</b>	<b>92,776.44</b>	<b>7,168.50</b>	<b>248,528.73</b>
7750.00 · Community Outreach & Programs						
7750.05 · Community & District Events	14,476.46	0.00	0.00	0.00	0.00	14,476.46
7750.10 · District Calendar	44,595.41	0.00	0.00	0.00	0.00	44,595.41
7750.20 · Social Media & Radio Events	20,509.80	0.00	0.00	0.00	0.00	20,509.80
7750.25 · Clean-up Events	0.00	0.00	0.00	0.00	6,014.47	6,014.47
7750.30 · SB 1383 Orangic Waste Reduction	0.00	0.00	0.00	0.00	31,670.83	31,670.83
7750.35 · Fats Oil Grease (FOG) Program	0.00	0.00	0.00	8,875.00	0.00	8,875.00
<b>Total 7750.00 · Community Outreach &amp; Programs</b>	<b>79,581.67</b>	<b>0.00</b>	<b>0.00</b>	<b>8,875.00</b>	<b>37,685.30</b>	<b>126,141.97</b>
7800.00 · Utilities						
7800.10 · Electricity	0.00	0.00	0.00	20,336.90	58,162.61	78,499.51
7800.20 · Natural Gas	475.58	0.00	365.76	0.00	150,379.36	151,220.70
7800.40 · Phone & Internet	18,593.35	0.00	0.00	8,748.21	0.00	27,341.56
7800.50 · Mobile Phone	423.17	0.00	0.00	1,432.60	716.30	2,572.07
7800.60 · Television	819.12	0.00	0.00	0.00	0.00	819.12
7800.70 · Underground Service Alerts	0.00	0.00	0.00	288.90	0.00	288.90
7800.80 · Water & Sewer	1,563.66	0.00	408.62	950.68	0.00	2,922.96
7800.00 · Utilities - Other	0.00	0.00	0.00	40.09	0.00	40.09
<b>Total 7800.00 · Utilities</b>	<b>21,874.88</b>	<b>0.00</b>	<b>774.38</b>	<b>31,797.38</b>	<b>209,258.27</b>	<b>263,704.91</b>



11:16 AM

04/13/23

Accrual Basis

Midway City Sanitary District  
Revenues & Expenditures by Department  
July 2022 through March 2023

	<u>Adminstrat...</u>	<u>Board of Di...</u>	<u>Fleet Maint</u>	<u>Sewer</u>	<u>Solid Waste</u>	<u>TOTAL</u>
7900.00 • Depreciation & Amortization	44,229.77	0.00	5,161.38	438,900.29	595,799.93	1,084,091.37
Total Expense	1,398,029.74	241,483.27	440,226.62	1,229,194.25	4,452,498.34	7,761,432.22
Net Income	<u>7,508,854.00</u>	<u>-241,483.27</u>	<u>-440,226.62</u>	<u>-1,173,095.71</u>	<u>-3,612,815.22</u>	<u>2,041,233.18</u>



**MIDWAY CITY SANITARY DISTRICT**

BUDGET vs. ACTUAL

QTR 3 FY 22-23

		FY 2022-23	FY 2022-23	PERCENT of
		ACTUAL	BUDGET	BUDGET
<b>SUMMARY</b>				
1	<b>REVENUES</b>			
2	Trash & Sewer Collection Fees	4,795,033	7,150,000	67.1%
3	Franchise Fees	810,874	1,170,000	69.3%
4	Property Taxes	921,145	1,438,500	64.0%
5	Pass-Thru Property Tax Funds	2,119,103	3,525,000	60.1%
6	Investment Income	1,075,177	1,150,000	93.5%
7	Other Revenue Sources	81,333	291,000	27.9%
8	<b>TOTAL REVENUES</b>	<b>\$ 9,802,665</b>	<b>\$ 14,724,500</b>	<b>66.6%</b>
9	<b>EXPENSES</b>			
10	Salaries and Wages	1,890,999	2,811,000	67.3%
11	Benefits	971,703	1,860,150	52.2%
12	Tonnage Fees	1,685,709	2,650,000	63.6%
13	Repairs and Maintenance	501,672	781,600	64.2%
14	Depreciation & Amortization Expense	1,078,930	1,456,900	74.1%
15	Other Operating Expenses	1,632,418	\$ 2,763,350	59.1%
16	<b>TOTAL EXPENSES</b>	<b>\$ 7,761,432</b>	<b>\$ 12,323,000</b>	<b>63.0%</b>
17	Net Resources Over/(Under) Expenses	2,041,233	2,401,500	
18	<b>ACTUAL/BUDGET</b>	<b>\$ 9,802,665</b>	<b>\$ 14,724,500</b>	

		FY 2022-23	FY 2022-23	PERCENT of
		ACTUAL	BUDGET	BUDGET
<b>REVENUES</b>				
1	<b>OPERATING REVENUES</b>			
2	7010.00 Trash & Sewer Collection Fees	4,795,033	7,150,000	67.1%
3	7020.10 Additional Container & Service Fees	11,179	12,000	93.2%
4	7030.00 Franchise Fees	810,874	1,170,000	69.3%
5	7040.00 Sewer Plan Check & Inspection Fees	41,055	48,000	85.5%
6	7050.00 Sewer Connection Fees	14,949	13,000	115.0%
7	<b>OPERATING REVENUES</b>	<b>\$ 5,673,090</b>	<b>\$ 8,393,000</b>	<b>67.6%</b>
8	<b>NON-OPERATING REVENUES</b>			
9	8010.00 Property Tax Secured	818,731	1,310,000	62.5%
10	8020.00 Property Tax Unsecured	32,090	34,000	94.4%
11	8030.00 Property Tax Supplemental	33,433	26,000	128.6%
12	8040.00 Homeowner's Property Tax Relief	2,882	4,500	64.1%
13	8050.00 Public Utility Tax & Reg. Railroad	32,408	62,000	52.3%
14	8060.00 Pass thru Property Taxes County of Orange	240,565	525,000	45.8%
15	8070.00 Pass thru Property Taxes City of Westminster	1,878,538	3,000,000	62.6%
16	8080.00 Investment Income	1,075,177	1,150,000	93.5%
17	8090.00 Interest on Undistributed Taxes	1,600	2,000	80.0%
18	8100.00 Other Revenue	19,070	213,000	9.0%
19	8150.00 Gain/(Loss) on Disposal of Capital Assets	(4,920)	5,000	-98.4%
21	<b>NON-OPERATING REVENUES</b>	<b>\$ 4,129,576</b>	<b>\$ 6,331,500</b>	<b>65.2%</b>
22	<b>TOTAL REVENUES</b>	<b>\$ 9,802,665</b>	<b>\$ 14,724,500</b>	<b>66.6%</b>



**MIDWAY CITY SANITARY DISTRICT**

BUDGET vs. ACTUAL

QTR 3 FY 22-23

			FY 2022-23	FY 2022-23	PERCENT of
			ACTUAL	BUDGET	BUDGET
<b>BOARD OF DIRECTORS</b>					
23	7510.00	Directors' Fees (salaries)	68,100	115,000	59.2%
24	7520.00	Medicare	962	1,600	60.1%
25	7550.00	Group Insurance	69,443	90,000	77.2%
26	7570.00	Workers' Compensation Insurance	348	350	99.4%
27	7580.00	Director Reimbursements	-	-	0.0%
28	7610.00	Board Meeting Expenses	2,284	5,000	45.7%
29	7620.00	Operating Expense	331	4,000	8.3%
30	7630.00	Services & Supplies	2,125	2,000	106.2%
31	7605.00	Board Election Costs	91,110	72,000	126.5%
32	7650.00	Board Development & Travel Expenses	6,780	45,000	15.1%
<b>33</b>		<b>TOTAL BOARD OF DIRECTORS</b>	<b>\$ 241,483</b>	<b>\$ 334,950</b>	<b>72.1%</b>

			FY 2022-23	FY 2022-23	PERCENT of
			ACTUAL	BUDGET	BUDGET
<b>ADMINISTRATION</b>					
34	7510.00	Salaries & Wages	649,678	906,000	71.7%
35	7520.00	Medicare	9,359	16,000	58.5%
36	7530.00	CalPERS Retirement	67,047	280,000	23.9%
37	7550.00	Group Insurance	127,554	190,000	67.1%
38	7560.00	Group Insurance - Retirees	54,125	50,000	108.3%
39	7565.00	Group Insurance Retirees Trust Reimbursement	-	(50,000)	0.0%
40	7570.00	Workers' Compensation Insurance	3,956	4,000	98.9%
41	7575.00	Uniforms & Laundry Services	383	550	69.6%
42	7580.00	Employee Reimbursements	1,863	3,000	62.1%
43	7615.00	Office Expenses & Supplies	7,698	15,000	51.3%
44	7620.00	Operating Expenses	8,731	45,000	19.4%
45	7625.00	Local Govt. Formation Commission (LAFCO)	19,153	19,200	99.8%
46	7630.00	Services & Supplies	24,872	20,000	124.4%
47	7635.00	Printing & Publications	-	2,000	0.0%
48	7640.00	Permits Fees Testing & Taxes	1,698	3,500	48.5%
49	7645.00	Memberships Dues & Subscriptions	10,328	13,000	79.4%
50	7650.00	Staff Development & Travel	8,011	30,000	26.7%
51	7655.00	Education & Training	1,207	6,000	20.1%
52	7660.00	Employee Awards Incentives & Recognition	35,178	40,000	87.9%
53	7665.00	Medical Exams & Testing	210	4,500	4.7%
54	7670.00	Property & Liability Insurance	70,989	71,000	100.0%
55	7680.00	Gasoline & Diesel Fuel	1,458	3,000	48.6%
56	7700.00	Repairs & Maintenance	261	10,000	2.6%
57	7725.10	Audit & Financial Services	19,490	19,500	99.9%
58	7725.30	Legal Services Personnel	6,738	35,000	19.3%
59	7725.40	Legal Services General Counsel	77,759	90,000	86.4%
60	7725.50	Information Technology	30,574	50,000	61.1%
61	7725.70	Professional & Consulting Services	3,050	65,000	4.7%
62	7725.90	Temporary Personnel	10,973	75,000	14.6%
63	7750.05	Community Outreach & District Events	14,476	70,000	20.7%
64	7750.20	Media & Program Development	20,510	40,000	51.3%
65	7750.10	District Calendar	44,595	45,000	99.1%
66	7750.15	Newsletters	-	35,000	0.0%
67	7800.00	Utilities	21,875	35,000	62.5%
68	7900.00	Depreciation & Amortization Expenses	44,230	65,000	68.0%
<b>69</b>		<b>TOTAL ADMINISTRATION</b>	<b>\$ 1,398,030</b>	<b>\$ 2,306,250</b>	<b>60.6%</b>



**MIDWAY CITY SANITARY DISTRICT**

BUDGET vs. ACTUAL

QTR 3 FY 22-23

			FY 2022-23	FY 2022-23	PERCENT of
			ACTUAL	BUDGET	BUDGET
<b>FLEET MAINTENANCE</b>					
70	7510.00	Salaries & Wages	197,255	360,000	54.8%
71	7520.00	Medicare	2,842	4,500	63.1%
72	7530.00	CalPERS Retirement	29,147	74,000	39.4%
73	7550.00	Group Insurance	53,525	100,000	53.5%
74	7560.00	Group Insurance Retirees	3,552	7,500	47.4%
75	7565.00	Group Insurance Retirees Trust Reimbursement		(7,500)	0.0%
76	7570.00	Workers' Compensation Insurance	10,352	10,500	98.6%
77	7575.00	Uniforms & Laundry Services	1,808	4,500	40.2%
78	7580.00	Employee Reimbursements	559	2,000	27.9%
79	7630.00	Services & Supplies	3,337	3,000	111.2%
80	7655.00	Education & Training	1,476	3,000	49.2%
81	7665.00	Medical Exams & Testing	689	700	98.4%
82	7670.00	Property & Liability Insurance	74,817	75,000	99.8%
83	7680.00	Gasoline & Diesel Fuel	3,382	4,000	84.6%
84	7695.00	Tools & Equipment	26,391	30,000	88.0%
85	7700.00	Repairs & Maintenance	24,685	8,000	308.6%
86	7700.85	Hazardous Waste Used/Mixed Oil	473	-	
87	7800.00	Utilities	774	2,000	38.7%
88	7900.00	Depreciation & Amortization Expenses	5,161	6,900	74.8%
<b>89</b>			<b>\$ 440,227</b>	<b>\$ 688,100</b>	<b>64.0%</b>

			FY 2022-23	FY 2022-23	PERCENT of
			ACTUAL	BUDGET	BUDGET
<b>SOLID WASTE</b>					
90	7510.00	Salaries & Wages	690,389	990,000	69.7%
91	7520.00	Medicare	9,829	18,000	54.6%
92	7530.00	CalPERS Retirement	59,571	275,000	21.7%
93	7550.00	Group Insurance	210,629	295,000	71.4%
94	7560.00	Group Insurance Retirees	45,362	58,000	78.2%
95	7565.00	Group Insurance Retirees Trust Reimbursement	-	(58,000)	0.0%
96	7570.00	Workers' Compensation Insurance	54,084	55,000	98.3%
97	7575.00	Uniforms & Laundry Services	6,870	12,000	57.3%
98	7580.00	Employee Reimbursements	3,264	5,000	65.3%
99	7600.00	Operating Expenses	4,411	5,000	88.2%
100	7630.00	Services & Supplies	50,245	66,500	75.6%
101	7655.00	Education & Training	408	9,000	4.5%
102	7665.00	Medical Exams & Testing	1,933	5,000	38.7%
103	7670.00	Property & Liability Insurance	138,955	140,000	99.3%
104	7675.00	Claims Expense	360	10,000	3.6%
105	7680.00	Gasoline & Diesel Fuel	4,608	6,500	70.9%
106	7685.10	Tonnage Fees Trash (black cart)	990,069	1,550,000	63.9%
107	7685.20	Tonnage Fees Recycling (blue cart)	-		
108	7685.30	Tonnage Fees Organics (green cart)	695,640	1,100,000	63.2%
109	7690.00	Refuse, Recycling, and Organic Containers	245,475	300,000	81.8%
110	7700.00	Repairs, Maintenance, Tires, and Restock Parts	360,054	410,000	87.8%
111	7700.10	Repairs & Maintenance CNG Facilities	30,431	75,000	40.6%
112	7725.70	Professional & Tech Services	7,169	7,500	95.6%
113	7750.25	Clean-up Events	6,014	30,000	20.0%
114	7750.30	Organics & Compost Giveaway	31,671	34,000	93.1%
115	7800.00	Utilities	58,879	55,000	107.1%
116	7800.30	Natural Gas Fuel CNG Facilities	150,379	300,000	50.1%
117	7900.00	Depreciation & Amortization Expenses	595,800	800,000	74.5%
<b>118</b>		<b>TOTAL SOLID WASTE</b>	<b>\$ 4,452,498</b>	<b>\$ 6,553,500</b>	<b>67.9%</b>



**MIDWAY CITY SANITARY DISTRICT**

BUDGET vs. ACTUAL

QTR 3 FY 22-23

			FY 2022-23	FY 2022-23	PERCENT of
			ACTUAL	BUDGET	BUDGET
<b>SEWER DEPARTMENT</b>					
119	7510.00	Salaries & Wages	285,576	440,000	64.9%
120	7520.00	Medicare	4,117	6,000	68.6%
121	7530.00	CalPERS Retirement	39,773	150,000	26.5%
122	7550.00	Group Insurance	74,626	120,000	62.2%
123	7560.00	Group Insurance Retirees	26,816	40,000	67.0%
124	7565.00	Group Insurance Retirees Trust Reimbursement	-	(40,000)	0.0%
125	7570.00	Workers' Compensation Insurance	14,683	14,700	99.9%
126	7575.00	Uniforms & Laundry Services	1,686	3,500	48.2%
127	7580.00	Employee Reimbursements	1,409	3,000	47.0%
128	7620.00	Operating Expenses	4,026	5,000	80.5%
129	7630.00	Services & Supplies	5,494	5,500	99.9%
130	7640.00	Permits Fees Testing & Taxes	18,522	25,000	74.1%
131	7645.00	Memberships Dues & Subscriptions	499	1,000	49.9%
132	7655.00	Education & Training	1,411	4,000	35.3%
133	7665.00	Medical Exams & Testing	607	900	67.4%
134	7670.00	Property and Liability Insurance	86,399	86,500	99.9%
135	7675.00	Claims Expense	-	10,000	0.0%
136	7680.00	Gasoline & Diesel Fuel	4,961	6,500	76.3%
137	7700.00	Repairs & Maintenance	86,241	200,000	43.1%
138	7700.90	Emergency Repairs	-	150,000	0.0%
139	7725.70	Professional & Tech Services	92,776	535,000	17.3%
140	7750.35	Fats, Oils & Grease (FOG) Program	8,875	25,000	35.5%
141	7750.45	Resident Lateral Assistance Program	-	3,600	0.0%
142	7800.00	Utilities	31,797	50,000	63.6%
143	7800.30	Natural Gas Fuel CNG Station	-	10,000	0.0%
144	7900.00	Depreciation & Amortization Expenses	438,900	585,000	75.0%
<b>145</b>		<b>TOTAL SEWER</b>	<b>\$ 1,229,194</b>	<b>\$ 2,440,200</b>	<b>50.4%</b>

			FY 2022-23	FY 2022-23	PERCENT of
			ACTUAL	BUDGET	BUDGET
<b>MIDWAY CITY SANITARY DISTRICT</b>					
146		<b>REVENUES</b>	<b>\$ 9,802,665</b>	<b>\$ 14,724,500</b>	<b>66.6%</b>
147		<b>EXPENSES</b>	<b>\$ 7,761,432</b>	<b>\$ 12,323,000</b>	<b>63.0%</b>
148		<b>REVENUES - EXPENSES =</b>	<b>\$ 2,041,233</b>	<b>\$ 2,401,500</b>	

			FY 2022-23	FY 2022-23	PERCENT of
			ACTUAL	BUDGET	BUDGET
149		Sewer System Department	1,229,194	2,440,200	50.4%
150		Solid Waste Department	4,452,498	6,553,500	67.9%
151		Fleet Maintenance Department	440,227	688,100	64.0%
152		Administration Department	1,398,030	2,306,250	60.6%
153		Board of Directors	241,483	334,950	72.1%
<b>154</b>		<b>TOTAL SUMMARY BY DEPT</b>	<b>\$ 7,761,432</b>	<b>\$ 12,323,000</b>	<b>63.0%</b>



**MIDWAY CITY SANITARY DISTRICT**

BUDGET vs. ACTUAL

QTR 3 FY 22-23

		FY 2022-23 ACTUAL	FY 2022-23 BUDGET	PERCENT of BUDGET
<b>CAPITAL OUTLAY &amp; IMPROVEMENTS BUDGET</b>				
155	<i>District Offices &amp; Yard</i>			
156	Solar Project Design	6,522	115,000	5.7%
157	Solar Project Construction	-	700,000	0.0%
158	District Building Project Construction	1,523,410	5,700,000	26.7%
159	District Buildings Facility, Features, & Furnishings	-	100,000	0.0%
160	District Buildings Technology	-	100,000	0.0%
161	1 New Class C Vehicle to Replace District Van	-	80,000	0.0%
162	<i>Fleet Maintenance</i>			
163	New Steam Cleaner for Wash Rack	-	15,000	0.0%
164	<i>Solid Waste</i>			
165	1 New Class C Vehicle	40,222	80,000	50.3%
166	1 New Side Loader Trash Truck	416,927	425,000	98.1%
167	Rebuilt Engines & Packers for CNG Trash Trucks	40,525	60,000	67.5%
168	<i>Sewer</i>			
169	New Sewer Lift Station Pumps	329,196	350,000	94.1%
170	SCADA System Upgrades	38,325	50,000	76.7%
171	<i>Miscellaneous</i>			
172	Payments Towards Unfunded Liabilities	-	-	
173	Payment Towards 115 CEPPT Trust	450,000	700,000	64.3%
<b>174</b>	<b>TOTAL CAPITAL OUTLAY &amp; IMPROVEMENTS</b>	<b>\$ 2,845,125</b>	<b>\$ 8,475,000</b>	<b>33.6%</b>

AGENDA ITEM 7B

Date: April 18, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve and File the Treasurer's Investment Report for March 2023

**BACKGROUND**

Midway City Sanitary District's investment policy requires a monthly investment report, which includes all financial investments of the District and provides information on the investment type, value and yield for all investments. The report also provides the Board of Directors an update on the balances of the District's various funds.

Per the State Government Code 53600 et seq., and the Midway City Sanitary District's (District) Investment Policy, the District may invest up to a maximum percentage of the entire portfolio funds in authorized financial investments.

The following table shows a summary of the District's authorized financial investments, the yield, the book and market value of the District's funds, the percentage of the District's pooled funds that are invested in each financial investment and the maximum percentage (or dollar limit), allowable per the State Government Code and the District's investment policy.

**The District's total invested cash as of March 31, 2023 is: \$54,008,100.14**

INVESTMENT	TYPE OF INVESTMENT	MATURITY DATE	YIELD	BOOK VALUE AS OF 3/31/2023	MARKET VALUE AS OF 3/31/2023	% OF PORTFOLIO	MAXIMUM PERCENTAGE OF PORTFOLIO
<b>FDIC Insured Accounts</b>							
Union Bank Interest Checking	Checking	Liquid	1.13%	\$ 512,920.00	\$ 512,920.00	0.95%	None
Union Bank Money Market	Money Market	Liquid	0.05%	\$ 352.41	\$ 352.41	0.00%	20%
<b>Total FDIC Insured Accounts</b>				<b>\$ 513,272.41</b>	<b>\$ 513,272.41</b>	<b>0.95%</b>	
<b>LAIF</b>							
CalTRUST (Medium Term Fund)	Pool/Bond Fund	Liquid	1.32%	\$ 1,532,350.48	\$ 1,460,313.07	2.70%	30%
Certificate of Deposits	CD	-	-	\$ -	\$ -	0.00%	30%
U.S. Treasury Securities	US Securities	-	-	\$ -	\$ -	0.00%	None
<b>TOTAL Investments</b>				<b>\$ 54,080,137.55</b>	<b>\$ 54,008,100.14</b>	<b>100.00%</b>	

**STAFF RECOMMENDATION**

Approve and file the Treasurer's Investment Report.

**FISCAL IMPACT**

Informational report only.

MIDWAY CITY SANITARY DISTRICT  
District Investment Activities  
3/31/2023

	Operating Fund	Midway City	Buildings Equipment & Facilities	Lift Stations & Sewer Lines	CNG Station & Fueling Facilities	Vehicle Replacement	Total LAIF Account No. 7030-005	Emergency Fund
Beginning Balance, 2.28.2023	\$ 8,749,575.90	\$ 1,612,905.53	\$ 5,623,683.23	\$ 30,606,387.01	\$ 1,934,609.34	\$ 4,007,353.65	\$ 52,534,514.66	\$ 1,445,381.45
Investment Income, LAIF & CalTRUST								\$ 4,147.17
Market Value Capital Gain/(Loss)								\$ 14,931.62
Transfer from LAIF to Union Bank	\$ (500,000.00)							
Transfer from Union Bank to LAIF								
Transfers LAIF to LAIF	\$ 256,564.56		\$ (256,564.56)					
Transfer from CalTRUST to Union Bank								
Ending Balance, 3.31.2023	\$ 8,506,140.46	\$ 1,612,905.53	\$ 5,367,118.67	\$ 30,606,387.01	\$ 1,934,609.34	\$ 4,007,353.65	\$ 52,034,514.66	\$ (4,147.17)

TOTAL LAIF, U.S. SECURITIES, CalTRUST & INTEREST RECEIVABLE \$ 53,494,827.73  
 ADD: UNION BANK \$ 512,920.00  
 a. Checking (2740015683) \$ 352.41  
 b. Savings/Money Market (2740015691)  
 TOTAL DISTRICT CASH ON HAND \$ 54,008,100.14

C E R T I F I C A T I O N

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

  
 Prepared & Submitted by  
 Wendy H. Davis, Contract Accountant

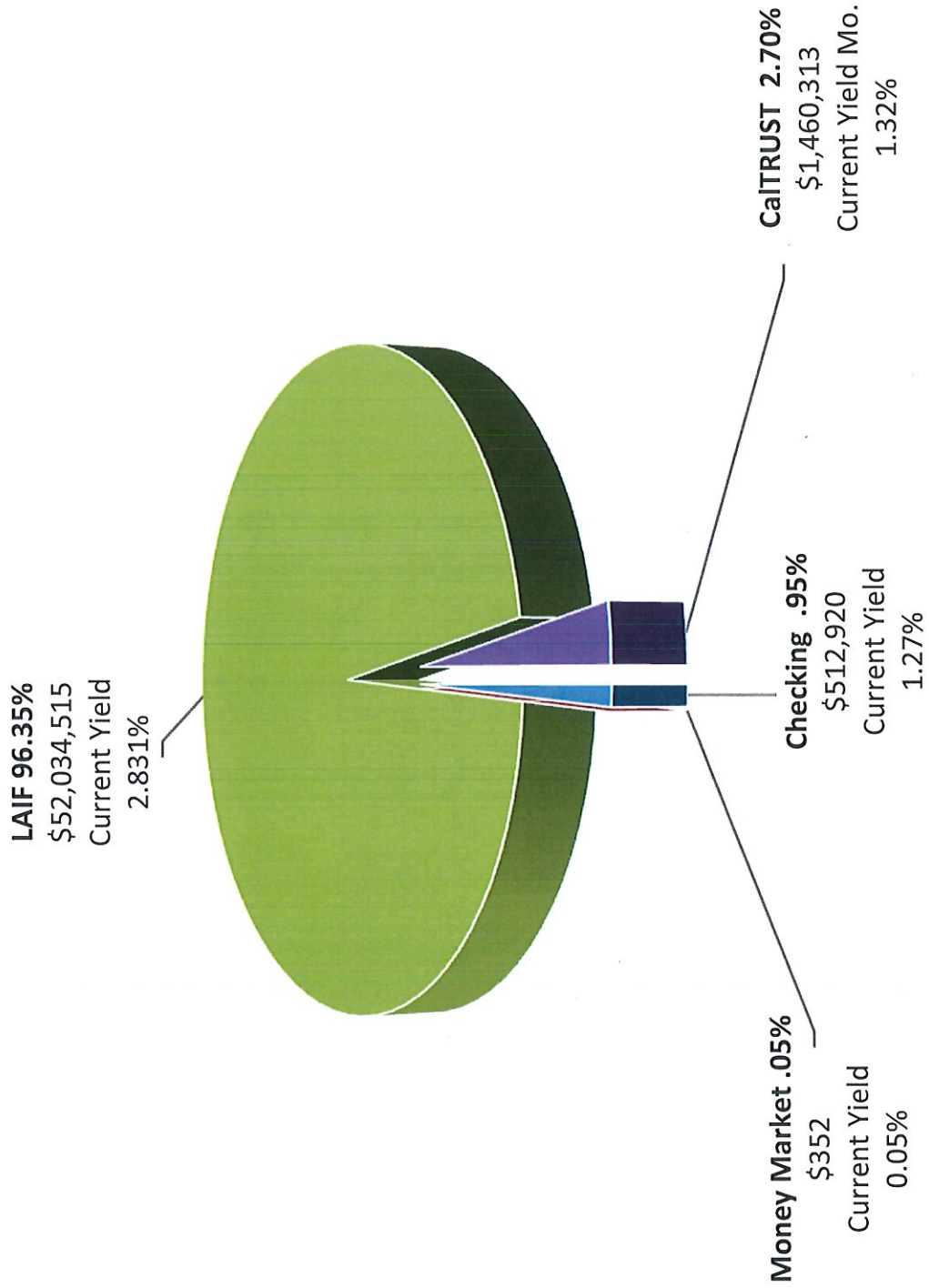
4/14/2023  
 Dated

  
 Robert Housley, ~~Interim~~ General Manager  
 Dated

04.14.23



# MCSD PORTFOLIO as of 3.31.2023



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

April 04, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

MIDWAY CITY SANITARY DISTRICT

GENERAL MANAGER  
 14451 CEDARWOOD STREET  
 WESTMINSTER, CA 92683

[Tran Type Definitions](#)

**Account Number:** 70-30-005

March 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
3/24/2023	3/23/2023	RW	1725254	1685610	ROBERT HOUSLEY	-500,000.00

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	52,534,514.66
Total Withdrawal:	-500,000.00	Ending Balance:	52,034,514.66



Home ->> PMIA ->> PMIA Average Monthly Effective Yields



POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831									





CalTRUST  
 PO Box 2709  
 Granite Bay, CA 95746  
 www.caltrust.org  
 Email: admin@caltrust.org  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

03/01/2023 through 03/31/2023

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Mar 31 (\$)	Value on Mar 31 (\$)	Average Cost Amount (\$)	Cumulative Change In Value (\$)
MIDWAY CITY SANITARY DISTRICT	20100007910					
CalTRUST Medium Term Fund	20100007910	149,316.265	9.78	1,460,313.07	1,532,350.47	(72,037.40)
Portfolios Total value as of 03/31/2023				1,460,313.07		

### DETAIL OF TRANSACTION ACTIVITY

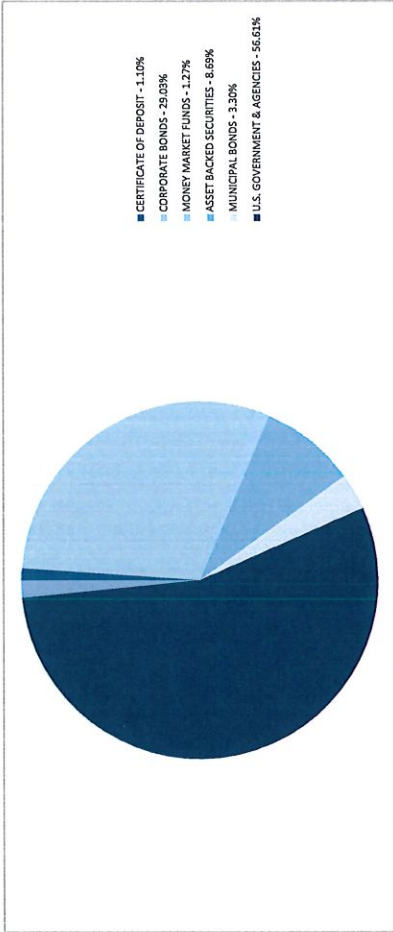
Activity Description	Activity Date	Amount (\$)	Amount In Shares	Balance In Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Medium Term Fund		MIDWAY CITY SANITARY DISTRICT Account Number: 20100007910						
Beginning Balance	03/01/2023			149,316.265	9.68	1,445,381.45		
Accrual Income Div Cash	03/31/2023	4,147.17	0.000	149,316.265	9.78	1,460,313.07	0.00	0.00
Change in Value						14,931.62		
Closing Balance as of	Mar 31			149,316.265	9.78	1,460,313.07		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



	CalTRUST Medium Term	BofAML 1-3 Corp & Gov't, A Rated and Above	CalTRUST Medium Term Net Total Return	CalTRUST Medium Term Yield	BofAML 1-3 Corp & Gov't, A Rated and Above
Net Assets	\$919,437,529.97	N/A	1.32%	0.28%	1.42%
NAV per Share	\$9.78	N/A	1.47%	0.74%	1.50%
30 Day SEC Yield	4.34%	N/A	2.46%	1.29%	2.42%
Distribution Yield	3.34%	N/A	0.43%	1.95%	0.26%
Period Net Total Return	1.32%	1.42%	-1.21%	1.17%	-1.36%
Effective Duration	1.84 yrs	N/A	-0.25%	1.12%	-0.35%
Average Maturity	2.14 yrs	N/A	1.24%	1.53%	1.27%
Weighted Average Life	1.98 yrs	N/A	0.92%	1.25%	1.02%
			1.78%	1.89%	2.07%

\*Annualized



Rated AA-f by S&P Global Ratings

**Midway City Sanitary District  
CalTRUST Summary**

**CalTRUST - Medium-Term Fund**

	Investment or (Withdrawal)	Dividends '+'	Capital Gain or Loss (-)	Balance
Investment May-2020	\$ 750,000.00	432.90	1,460.57	\$ 751,893.47
June-2020		857.56	730.70	\$ 753,481.73
July-2020		765.26	731.54	\$ 754,978.53
August-2020		745.40	-	\$ 755,723.93
September-2020		677.57	(733.01)	\$ 755,668.49
October-2020		621.72	(733.66)	\$ 755,556.55
November-2020		476.58	-	\$ 756,033.13
December-2020		439.21		\$ 756,472.34
January-2021		387.68		\$ 756,860.02
February-2021		342.73	(1,471.06)	\$ 755,731.69
March-2021		354.98	(735.87)	\$ 755,350.80
April-2021		251.06		\$ 755,601.86
May-2021	750,000.00	316.74	736.45	\$ 1,506,655.05
June-2021		473.98	(1,467.04)	\$ 1,505,661.99
July-2021		415.67	1,467.51	\$ 1,507,545.17
August-2021		390.03	0.01	\$ 1,507,935.21
September-2021		370.72	(1,468.29)	\$ 1,506,837.64
October-2021		396.41	(5,874.61)	\$ 1,501,359.44
November-2021		461.36	(1,469.04)	\$ 1,500,351.76
December-2021		516.64	(2,938.98)	\$ 1,497,929.42
January-2022		598.08	(10,289.99)	\$ 1,488,237.51
February-2022		610.05	(7,352.96)	\$ 1,481,494.60
March-2022		836.34	(20,596.74)	\$ 1,461,734.20
April-2022		1,028.38	(8,832.23)	\$ 1,453,930.35
May-2022		1,290.86	5,892.32	\$ 1,461,113.53
June-2021		1,354.72	(8,846.29)	\$ 1,453,621.96
July-2022		1,518.86	5,903.03	\$ 1,461,043.85
August-2022		1,986.06	(11,818.35)	\$ 1,451,211.56
September-2022		2,166.97	(20,710.46)	\$ 1,432,668.07
October-2022		2,438.11	(4,444.68)	\$ 1,430,661.50
November-2022		2,709.46	8,904.53	\$ 1,442,275.49
December-2022		2,890.90	1,486.88	\$ 1,435,039.28
January-2023		3,227.48	8,939.16	\$ 1,442,828.14
February-2023	(3,447.06)	3,447.06	(13,438.46)	\$ 1,417,223.04
March-2023	(4,147.17)	4,147.17	14,931.62	\$ 1,457,207.11
	\$ 1,492,405.77	\$ 39,944.70	\$ (72,037.40)	\$ 1,460,313.07

AGENDA ITEM 9A

Date: April 18, 2023

To: Board of Directors

Prepared By: Robert Housley, General Manager

Subject: **A RESOLUTION No. 2023-10 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY CALIFORNIA, DECLARING THAT VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES FOR THE PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES**

**BACKGROUND**

In March 2023, The Midway City Sanitary District (District) Board established the Volunteer Internship Program (Program) which provides college students and graduates an opportunity to learn about the functions of local government, contribute and utilize new ideas and skills gained from the classroom, and acquire valuable real-world experience, while allowing the District to engage with students who are at the forefront of learning and technology and who will be our future leaders.

The Program is for unpaid volunteers only, and no benefits will be provided. However, should a volunteer become injured while providing their services, the District may be liable for their care and rehabilitation.

Enrolling interns and volunteers for workers' compensation benefits would provide coverage to interns and volunteers who may be injured while providing the District with their services. It will also provide protection to the District should an injury be more serious than basic first aid.

Since July 2013, the District has provided workers' compensation benefits for its paid employees through Special District Risk Management Authority (SDRMA), a joint-powers authority that provides workers' compensation and property and liability insurance to special district agencies. For volunteers and interns to be covered by our policy, the District must adopt a resolution declaring coverage for them.

Resolution No. 2023-10 is attached for consideration.

**FISCAL IMPACT**

Minimal fiscal impact to enroll volunteers into the District's workers' compensation program. Estimated at \$200-\$350 per year.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors adopt Resolution No. 2023-10 declaring that volunteers shall be deemed to be employees for the purpose of providing workers' compensation coverage while providing their services.

Attachment: Resolution 2023-10 Providing for Extension of Workers' Compensation Coverage for Volunteer Interns and other Volunteers



**RESOLUTION NO. 2023-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
(GOVERNING BODY) OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY,  
CALIFORNIA DECLARING THAT VOLUNTEERS  
SHALL BE DEEMED TO BE EMPLOYEES OF THE  
DISTRICT FOR THE PURPOSE OF PROVIDING  
WORKERS' COMPENSATION COVERAGE FOR  
SAID CERTAIN INDIVIDUALS WHILE PROVIDING  
THEIR SERVICES**

**WHEREAS**, the Midway City Sanitary District utilizes the services of Volunteers;

**WHEREAS**, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

**WHEREAS**, the Board of Directors, as Governing Body of the Midway City Sanitary District, wishes to extend Workers' Compensation coverage as provided by State law to Interns and Other Volunteers the following designated categories of persons:

- Interns
- Other Volunteers

**NOW, THEREFORE, BE IT RESOLVED**, that such persons coming within the categories specified above be deemed to be employees of the Midway City Sanitary District for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said designated individuals will not be considered an employee of the Midway City Sanitary District for any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such designated individuals, nor allow such persons to claim any other benefits or rights given to paid employees of the Midway City Sanitary District.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of Midway City Sanitary District of Orange County, California, held this 18th day of April, 2023.

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Tyler Diep, President

ATTEST:

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Andrew Nguyen, Secretary



## AGENDA ITEM 9B

Date: April 5, 2023

To: Board of Directors

Prepared by: Cynthia Olsder, Executive/Board Secretary

Subject: Approval of the Outreach Committee Recommendations

### **BACKGROUND**

At the April 5, 2022 meeting the Board approved the formation of a standing Outreach Committee. The Outreach Committee recommends to meet regularly on the first Wednesday of each month, to plan and discuss upcoming outreach activities. The weekly calendar will be used to communicate what outreach activities are happening for the upcoming week. The Committee recommends continued radio and media outreach, averaging up to two radio programs per month on an ongoing basis.

The Outreach Committee met on April 5, 2023 and their recommendations are as follows:

1. The Committee recommends Staff to order between 200-500 youth t-shirts in white with District logo in size M and L.
2. The Committee recommends Staff to order \$1000 worth of mugs under \$2 with District logo.
3. The Committee recommends Staff to place the order for 500 compost bags.
4. The Committee recommends Staff to order the same labels for the compost bags.
5. The Committee recommends Staff to look into the advantages of establishing a public email subscriber list.
6. The Committee recommends President T. Diep and Director S. Contreras to do the radio outreach with VNCR. An appointment will be set up in May.
7. The Committee recommends Director A. Nguyen and Director C. Nguyen along with Mike Carey from CR&R to do the radio outreach with Radio Bolsa. An appointment will be set up in May.
8. The next outreach committee meeting is planned for May 3, 2023 at 12:00 noon.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve the Outreach Committee's recommendations as presented.

**FISCAL IMPACT**

The potential fiscal impact of the Outreach Committee's recommendations are as follows:

- Monthly radio outreach \$ 1,500.00
- Mugs w logo \$ 1,000.00
- Youth T-shirt \$ 2,000.00
- Labels for Compost \$500.00

## AGENDA ITEM 9C

Date: April 18, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Consider Partnering with Orange County Waste and Recycling (OCWR) for a Midway City Sanitary District Compost Giveaway Event

### **BACKGROUND**

The District's August 27, 2022, compost giveaway event was a great success. The compost bags were donated by CR&R, with an estimated value of \$6,500 (Q. 1,680 bags).

The Midway City Sanitary District now has the opportunity to partner with OCWR to receive 500 bags of organic compost at no cost to the District. Due to logistics such as the current building project and limited space for storing the compost, this event will be much smaller in size than the previous event. By partnering with OCWR the District will be able to establish an on-going partnership for future events and opportunities. Any costs incurred will be for transportation, promoting the event, and the event itself.

Based on the District's calendar, June 2023 is a good month for such an event.

However, below are several potential dates that are available and a few upcoming Saturday events already on the calendar.

Sat, May 20 <sup>th</sup>	Available
Sat, May 27 <sup>th</sup>	Available
Sat, June 3 <sup>rd</sup>	Solid Waste Dept is working due to Memorial Day Holiday 05/29/23.
Sat, June 10 <sup>th</sup>	Cleanup event at Coronet Park
Sat, June 17 <sup>th</sup>	Available
Sat, June 24 <sup>th</sup>	Available
Sat, July 1 <sup>st</sup>	Available

The date, time, and location of the event are to be discussed and determined.

### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve partnering with Orange County Waste Recycling for a Midway City Sanitary District compost giveaway event and provide direction on the date, time, and location of the event.

### **FISCAL IMPACT**

Minimal fiscal impact as the compost bags will be donated by OCWR. Potential cost to advertise and host the event \$2,000-\$5,000.

April 6, 2023

Tyler Diep  
Midway City Sanitary District  
14451 Cedarwood Avenue  
Westminster, CA 92683

Dear President Diep:

My name is Chad Wanke, and I am the Board Chairman of the Orange County Sanitation District (OC San). On behalf of OC San, I would like to introduce you to our new General Manager, Rob Thompson. Due to the retirement of the former General Manager, and after an exhaustive national search, Mr. Thompson was hired as our new General Manager. Mr. Thompson is an Orange County resident and lives in the OC San service area. He has been with OC San for over 27 years, most recently as the Assistant General Manager overseeing the Operations, Maintenance, and Engineering Departments. He is extremely knowledgeable in the critical areas of OC San's service delivery and will continue to lead OC San down a path of success.

OC San is a public agency that provides wastewater collection, treatment, and recycling for approximately 2.6 million people in central and northwest Orange County. OC San has two operating facilities that treat and recycle wastewater from residential, commercial, and industrial sources producing energy, clean water, and soil amendments for agricultural use.

As a water resource recovery facility, we now recycle 100 percent of the reclaimable wastewater flows, which provide an additional 30 million gallons of water for the Groundwater Replenishment System (GWRS). With this additional capacity, there is now enough water to serve the needs of over a million people. In fact, you should have received a [personal invitation](#) to celebrate the dedication of the final completion of the GWRS on April 14, 2023. We hope you can join us to celebrate the world's largest potable reuse system.

We value our partnership with your district as an OC San member agency. With your support, we look forward to developing new programs and policies that will benefit the environment and promote economic growth in our communities. We would like to offer you and your fellow Board members a tour of our treatment plant so that you can see firsthand the service we provide to the community. We also have staff available to deliver a presentation about OC San at your Board meeting.

If you have any questions, or if we can be of any assistance, feel free to reach out to me directly at 714-606-1973 or [chad@chadwanke.com](mailto:chad@chadwanke.com); or you may contact Rob Thompson at (714) 593-7110 or [rthompson@ocsan.gov](mailto:rthompson@ocsan.gov).

Sincerely,



Chad P. Wanke  
Board Chairman

*Serving:*

Anaheim  
Brea  
Buena Park  
Cypress  
Fountain Valley  
Fullerton  
Garden Grove  
Huntington Beach  
Irvine  
La Habra  
La Palma  
Los Alamitos  
Newport Beach  
Orange  
Placentia  
Santa Ana  
Seal Beach  
Stanton  
Tustin  
Villa Park  
County of Orange  
Costa Mesa Sanitary District  
Midway City Sanitary District  
Irvine Ranch Water District  
Yorba Linda Water District