

**MIDWAY CITY SANITARY DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD AVENUE
WESTMINSTER, CA**

November 19, 2019

5:00 P.M.

A G E N D A

OUR MISSION STATEMENT

THE BOARD OF DIRECTORS AND EMPLOYEES OF MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS:**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOV. 5, 2019

5. APPROVAL OF EXPENDITURES

A. Approval of Demands in the Amount of \$ 645,429.90

6. REPORTS

The President, General Manager, General Counsel and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

A. Report of President

B. Report of General Manager

C. Report from the Orange County Sanitation District (OCSD) Meeting on Nov. 13, 2019

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

A. Approve and file the Treasurer's Investment Report for October 2019

B. Approve the October 2019 Financial Reports and Budget Review for the Period of July 1, 2019 through October 31, 2019

8. OLD BUSINESS

None

9. NEW BUSINESS

A. Consider Authorizing Management and Personnel Legal Counsel to Engage in the Meet and Confer Process to Discuss the Employee's Vision Benefit Plan

B. Consider Approving a New Job Description of Administrative Secretary/Human Resources Coordinator and Reclassification of Employee Sang (Leanne) Luu to the Proposed Position and Salary Schedule

C. Discuss and Consider the District's Participation and Sponsorship in the Annual TET Parade Scheduled for Saturday, January 25, 2020

10. INFORMATIONAL ITEMS

A. Web Site Activity for the Month of October 2019 (141,974 Successful Hits)

B. Nationwide Deferred Compensation 457 Quarterly Plan Report for 3rd Quarter 2019

11. BOARD CONCERNS/COMMENTS

12. GM/STAFF CONCERNS/COMMENTS

13. GENERAL COUNSEL CONCERNS/COMMENTS

14. CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

A. PUBLIC EMPLOYEE DISCIPLINE (Government Code Section 54957)

15. ADJOURNMENT TO TUESDAY, DECEMBER 3, 2019 AT 5:00 P.M.